



Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,
Weetwood

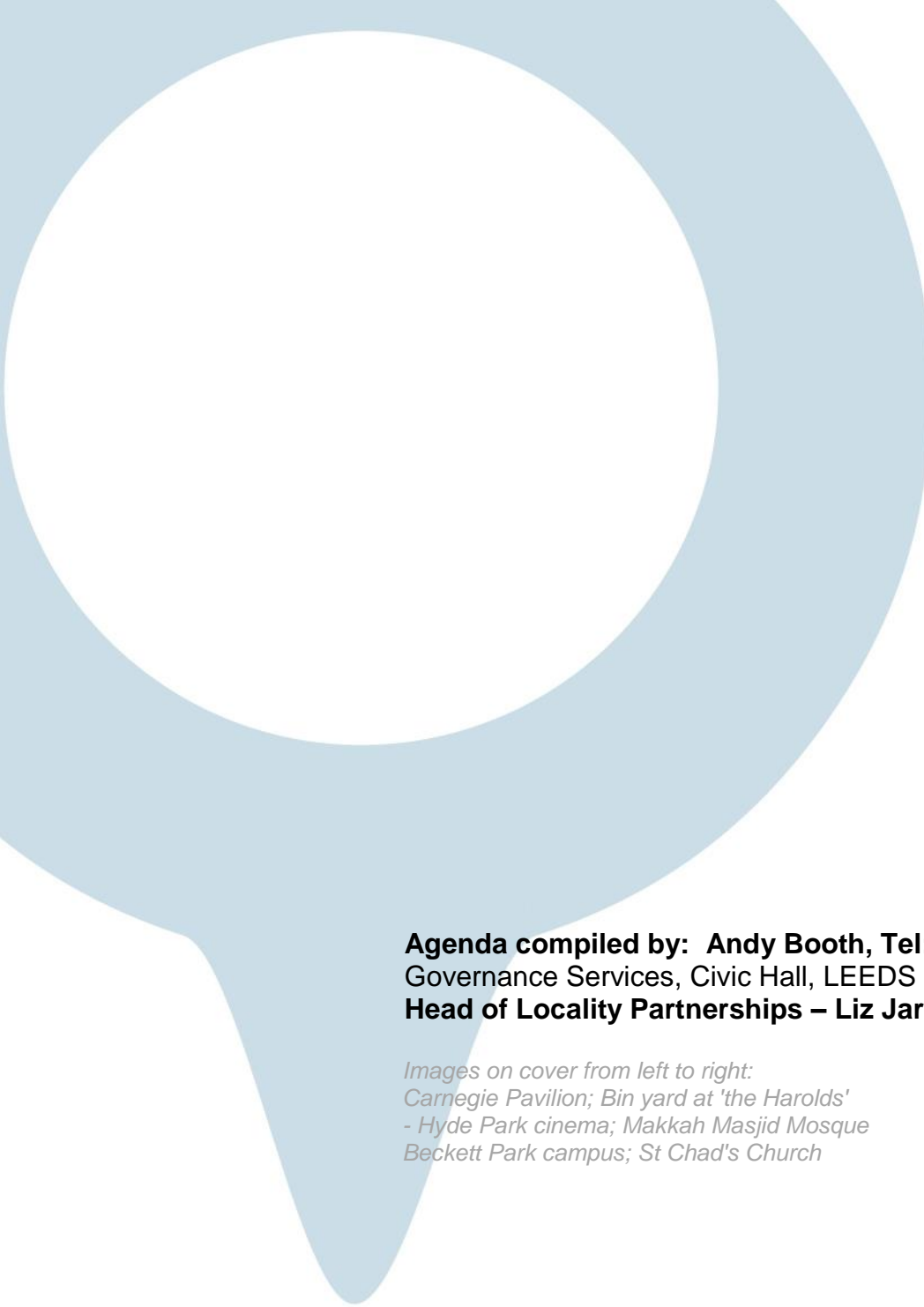
**Meeting to be held in St Chad's Parish Centre,
Otley Road, Far Headingley, Leeds, LS16 5JT**
Wednesday, 29th September, 2021 at 6.30 pm

(n.b. please note revised start time of the meeting due
to Members of the Committee attending a vigil in
memory of Sabina Nessa)

Councillors

A Garthwaite	-	Headingley & Hyde Park
J Pryor	-	Headingley & Hyde Park
N Walshaw	-	Headingley & Hyde Park
J Akhtar	-	Little London & Woodhouse
K Brooks	-	Little London & Woodhouse
A Marshall Katung	-	Little London & Woodhouse
J Bentley	-	Weetwood
E Flint	-	Weetwood
C Howley	-	Weetwood





Agenda compiled by: Andy Booth, Tel: 0113 37 88665
Governance Services, Civic Hall, LEEDS LS1 1UR
Head of Locality Partnerships – Liz Jarmin – 0113 37 89035

*Images on cover from left to right:
Carnegie Pavilion; Bin yard at 'the Harolds'
- Hyde Park cinema; Makkah Masjid Mosque
Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence</p>	
6			<p>MINUTES</p> <p>To confirm as a correct record, the minutes of the meeting held on 11 March 2021 and to note the minutes of the consultative meeting held on 15 July 2021</p>	7 - 16
7			<p>OPEN FORUM</p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>APPOINTMENT TO AN OUTSIDE BODY - LEEDS BRADFORD AIRPORT CONSULTATIVE COMMITTEE</p> <p>To receive and consider the attached report of the City Solicitor</p>	17 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>CITY PLAN ENGAGEMENT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	19 - 32
10			<p>LIBRARY SERVICE UPDATE</p> <p>To receive and consider the attached report of the Chief Officer, Community Hubs, Welfare & Business Support</p>	33 - 52
11			<p>INNER NORTH WEST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	53 - 62
12			<p>INNER NORTH WEST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	63 - 76
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>Wednesday, 6 January 2022 at 6.00 p.m.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p data-bbox="675 181 959 212"><u>Third Party Recording</u></p> <p data-bbox="675 244 1366 394">Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p data-bbox="675 427 1310 459">Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li data-bbox="724 490 1390 640">a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. <li data-bbox="724 640 1401 853">b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 11TH MARCH, 2021

PRESENT: Councillor J Akhtar in the Chair
Councillors K Brooks, C Howley, C Knight,
A Marshall-Katung and J Pryor

11 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

12 Exempt Information - Possible Exclusion of Press and Public

There was no exempt information.

13 Late Items

There were no late items.

14 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

15 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J Bentley, A Garthwaite and N Walshaw.

16 Open Forum

In order to facilitate the Open Forum whilst Community Committees were being held remotely, the process had been adapted so that members of the public were able to submit written representations in advance of the meeting on any matter which fell within the Committee's terms of reference.

The following submissions had been made:

From a Hyde Park resident:

When are the planters in Hyde Park going to be removed? Residents' journeys are taking longer which is creating more pollution. I have observed vans and trucks both getting stuck and now lockdown is easing the main routes will be busier. Where is the evidence to show if this is working in terms of pollution/congestion before and during the installation.

It was reported that evidence into the effectiveness of the planters was still being gathered. Some had already been removed from locations that

Draft minutes to be approved at the meeting
to be held on Date Not Specified

included Royal Park and Alexandra Road and there would be a full evaluation at the end of the trial period.

From Hyde Park and Moorland Residents:

What are the Councillors going to do about anti-social behaviour in our area especially that caused by students. I have been a resident for 20 years and I am faced with noise nuisance, drug taking in the street, parties. We were pleased when the recent PSPO was launched but since then the bins and litter still block the streets and we are all sleep deprived due to parties night after night. Whose responsibility is it to address these problems, (Police, landlords, Council, Universities?) when will some meaningful action be taken? Home is now needed more than ever as a safety net

It was reported that there had been engagement with local residents. There had been regular police patrols in the area and a problem tenant had been identified. This tenant had now moved on and it was hoped that the situation would now improve. It was suggested that a further meeting be arranged with residents and partners including the Anti-Social Behaviour Team, Universities and Police.

17 Minutes - 3 December 2020

RESOLVED – That the minutes of the meeting held on 3 December 2021 be confirmed as a correct record.

18 Draft Connecting Leeds Transport Strategy - Consultation

The report of the Director of City Development brought Members attention to details of the consultation on the draft Connecting Leeds Transport Strategy.

The Chair welcomed Paul Foster, Transport Planning Manager and Finn Campbell, Team Leader (Forward Planning) to the meeting for this item.

The Committee received a presentation on the draft Connecting Leeds Transport Strategy. The following was highlighted:

- The draft strategy had been considered at Executive Board in December 2020 before going out to consultation.
- The strategy vision was for a city where nobody needed a car and everyone had an affordable, accessible and zero carbon choice for travel.
- There were three main aims to the strategy:
 - Tackling Climate Change
 - Delivering Inclusive Growth
 - Improving Health & Wellbeing
- Targets for the types of travel which would reduce the use of individual vehicles.
- Targets to reduce the numbers of people killed or seriously injured in traffic accidents.

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to be held on Date Not Specified

- The need to reduce CO2 emissions.
- The six big moves:
 - De-carbonising transport
 - Creating healthier streets, spaces and communities
 - Transforming the city centre
 - Enhancing public transport
 - New mobility solutions
 - Delivery of a mass transit network
- Key feedback for Inner North West from the 2016 Transport Conversation.

In response to questions it was reported that the strategy would take account of the requirements for people with disabilities and other health issues.

RESOLVED – That the report and presentation be noted.

19 Inner North West Community Committee - Finance Report

The report of the Head of Stronger Communities presented the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2020/21.

Marcia Cunningham, Localities Officer presented the report.

Issues highlighted included the following:

- Remaining balance in the Wellbeing Revenue Fund. There had been some unspent monies due to projects not being delivered. Members agreed this should be returned to the pot. The balance would now be £16,573.
- Balances remaining from the Covid 19 funding pots. There was £3,290.95 in the main pot and £2,638.95 in the Tier 3 pot. The Tier 3 pot needed spending by the end of the month.
- Applications for funding – as the budget had not yet been agreed it had been decided to hold a separate funding meeting.
- Youth Activities Fund budget – further funding had been returned and there was £3,300 remaining. There were also further funding applications to consider.
- Remaining Capital Budget - £15,298 remaining
- Remaining Community Infrastructure Levy Budget - – there was also additional funding to be injected into this pot.

RESOLVED –

- (1) That details of the Wellbeing Budget position be noted.
- (2) That monitoring information of funded projects be noted.
- (3) That details of the Youth Activities Fund be noted.
- (4) That details of the Small Grants & Skips Budget be noted.
- (5) That details of the Capital Budget be noted.

Draft minutes to be approved at the meeting
to be held on Date Not Specified

(6) That details of the Community Infrastructure Levy be noted.

20 Inner North West Community Committee - Update Report

The report of the Head of Stronger Communities brought Members' attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning, or to request a more detailed report on a particular issue.

Marcia Cunningham, Localities Officer presented the report.

Members' attention was brought to the following:

- Children's & Families Sub-Group planned to meet as soon as the results of the online survey was known as to what young people wanted to see in their area. The survey had taken place due to the cancellation of the Youth Summit.
- Environment – there had been a sub-group with a focus on graffiti. Partners in attendance included the Universities. Information would be sent out to residents in targeted areas.
- Mental Health Workshops that had been funded by the Community Committee fund –the first one had been held in February and good feedback had been received. There would be another one on 12 April 2021.

RESOLVED – That the report be noted.

21 Dates, Times and Venues of Community Committee Meetings 2021/2022

The report of the City Solicitor presented proposals for meeting dates for the 2021/22 Municipal Year.

It was proposed that meetings should still be held on Thursdays at 6.00 p.m. Members requested that the day be changed as the Community Committee often clashed with meetings of Plans Panels. Members indicated that Wednesday would be the preferred day for holding meetings.

RESOLVED – That a revised schedule of meetings of the Inner North West Community Committee for the 2021/22 Municipal Year be prepared.

**INNER NORTH WEST COMMUNITY COMMITTEE - CONSULTATIVE
MEETING**

THURSDAY, 15TH JULY, 2021

PRESENT: Councillor J Akhtar in the Chair

Councillors J Bentley, K Brooks, E Flint,
C Howley, A Marshall-Katung, J Pryor and
N Walshaw

1 Chair's Opening Remarks

The Chair welcomed everyone to the meeting.

As the meeting was being held remotely as a consultative meeting, any recommendations made would be ratified via delegated decision or at a future meeting.

2 Appeals Against Refusal of Inspection of Documents

There were no appeals.

3 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

4 Late Items

There were no late items.

5 Declaration of Interests

There were no declarations.

6 Apologies

Apologies for absence were submitted on behalf of Councillor A Garthwaite.

7 Open Forum/Community Forum

In order to facilitate the Open Forum while the Community Committee was meeting remotely, the process had been adapted so that members of the public were able to submit written representations in advance of the meeting.

The following submissions had been made.

From Love in a Box:

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to be held on Date Not Specified

Love in a Box is a foodbank/clothes bank that operates from the Leeds Grand Mosque. They normally operated with Oblong and Rainbow Junction and open every week on a Sunday morning. Customers that normally visit both Oblong and Rainbow Junction will be now referred to Love in a Box. This would be for July and August and Love in a Box would have to open on an extra day through the week. More food would have to be obtained during this period and also as products were partly bought in, more money would have to be spent.

The organisation was asking the Committee for support in goods or money so support could continue to be given to the Community in Hyde Park.

Members were in support of the organisation and praised their work during the pandemic. It was recognised that support was needed and Members would consider what could be done following further budget discussions. A formal application for funding had not been submitted by the organisation.

From Leeds Residents Anti-Social Behaviour Support Group:

Over the last 15 years Headingley & Hyde Park residents have suffered due to anti-social behaviour in the area. It has made residents, families, children's and also students lives a misery and affected mental health and wellbeing. People have suffered sleep deprivation and families have moved out of the area due to student anti-social behaviour and all night music parties.

The Council receives hundreds of complaints each year from residents regarding this major issue in the community. Can I ask why Leeds Council and its enforcement team do not treat Leeds university and Becketts University as they would any other business in Leeds and issue formal warning legal notices leading to court action against the universities. Students are legally contracted to the Universities and are therefore an extension of the Universities.

The Universities of Leeds need to be held more accountable for the behaviour of their students and a threat of legal action would focus minds on this major local issue.

It was reported that there had been a meeting earlier in the day which involved MPs, Elected Members, West Yorkshire Police and representatives of the Universities and the Council. A summary of the meeting had been posted on the Headingley and Hyde Park Councillors Facebook page.

Issues focussed on at the meeting included noise disturbance, anti-social behaviour and environmental issues.

Although the universities provided extra resources to deal with these issues it was felt that these should be increased and re-directed. It was also felt that there was a need for the Universities to increase engagement with the

community. There would be another meeting next month and would be extended to Members in the other Inner North West wards. It was also suggested that residents groups should be involved.

It was further reported that LeedsWatch had been working with West Yorkshire Police and LASBAT regarding these issues.

8 Minutes - 11 March 2021

RECOMMENDED – That the minutes of the meeting held on 11 March 2021 be confirmed as a correct record.

9 Community Committee Appointments 2021/22

The report of the City Solicitor asked the Committee to note the appointment of Councillor Javid Akhtar as Chair of the Inner North West Community Committee for the 2021/22 Municipal Year and also invited Members to make nominations for Outside Bodies, Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships. Nominations were also sought for Community Champions and the Corporate Parenting Board.

Andy Booth, Governance Services presented the report.

It was agreed to follow up Member's queries with regards to invites for Local Care Partnerships.

RECOMMENDED –

- (1) That the appointment of Councillor J Akhtar as Chair of the Community Committee for 2021/22 be noted.
- (2) That the following appointments be made for the 2021/22 Municipal Year

Organisation / Outside Body	No. of Places	Current Appointee(s)
Cardigan Centre	1	Cllr N Walshaw
Swarthmore Education Centre	1	Cllr A Marshall Katung
Ireland Wood Children's Centre	1	Cllr E Flint
Holt Park LCP & Woodsley LCP (meet jointly)	1	Shared between Cllr K Brooks and Cllr A Marshall Katung
Leeds Student Medical Practice	1	Cllr J Akhtar
Housing Advisory Panel	1 Member per ward	Cllr J Akhtar Cllr A Garthwaite Cllr J Bentley
Champions/Lead Members		
Environment & Community Safety	1	Cllr A Garthwaite
Children's Services	1	Cllr J Pryor
Employment, Skills & Welfare	1	Cllr K Brooks
Health & Wellbeing & Adult Social	1	Cllr N Walshaw

Draft minutes to be approved at the meeting to be held on Date Not Specified

Care		
Corporate Parenting Board	1	Cllr J Pryor
Extended Services North West Cluster	1	Cllr C Howley

10 Inner North West Community Committee Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2021/22.

Carl Hinchliffe, Community Committee Team Manager presented the report.

Members attention was brought to the 'minimum conditions' as outlined in paragraph 13. These conditions referred to the taking of delegated decisions. Members were invited to review the conditions and consider whether any amendments were required.

Members were informed that there had been a total of £123,709 available for the 2021/22 Wellbeing Budget. There was £7,812.33 remaining and details of allocated funds were listed in paragraphs 19 to 24. This also included spending from the Capital Budget, Small Grants & Skips Budget, Youth Activity Fund and CIL Budget.

Members were asked to consider the following applications for funding:

- Eatwell Café - £9484.75 requested
- Hyde Park Unity Day - £5,000 requested

It was reported that there were not sufficient funds remaining in the Wellbeing Revenue Budget for these applications and it was suggested that some of the £15,000 ringfenced for Covid 19 funds be used. Concern was expressed that the ringfenced amounts for Covid should not be used as it was not yet known what may be required in the winter months and it was agreed that the £15,000 should remain ringfenced for Covid 19.

Members were informed of the remaining budget for Youth Activities Funds (YAF). Members were asked to consider the following two applications for funding from Youth Activities Funds:

- Super Summer Art Camp @ Shire Oak - £3,600 requested
- Jungle Kids June Holiday Camp - £4,000 requested

It was reported that there was a slight shortfall in the remaining YAF budget. It was suggested that these be given on a pro-rata basis. It was anticipated that there would be further funds available through the year due to underspend on other projects and it was agreed to fund both applications.

Members were also informed of remaining funds in the Small Grants & Skips; Capital; and Community Infrastructure Levy budgets.

RECOMMENDED –

- (1) That details of the Wellbeing Budget position be noted.
- (2) That the minimum conditions as outlined in paragraph 13 be agreed.
- (3) That monitoring information of funded projects be noted.
- (4) That details of the Youth Activities Fund position be noted.
- (5) That details of the Small Grants & Skips budget be noted.
- (6) That details of the Capital Budget be noted.
- (7) That details of the Community Infrastructure Levy budget be noted.

11 Inner North West Community Committee - Update Report

The report of the Head of Locality Partnerships brought Members' attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning or to request a more detailed report on a particular issue.

Carl Hinchliffe, Community Committee Team Manager presented the report.

Members were asked for nominations to Sub-Groups for the 2021/22 Municipal Year.

RECOMMENDED –

- (1) That the report be noted.
- (2) That the following Sub-Group appointments be made:

Environment Sub-Group

Councillor A Garthwaite (Chair)
Councillor E Flint
Councillor K Brooks

Children & Families Sub-Group

Councillor J Pryor (Chair)
Councillor C Howley
Councillor A Marshall Katung

12 Inner North West Community Committee Youth Activity Fund Consultation Report

The report of the Head of Locality Partnerships provided the Community Committee with background and context to the decision not to hold a Youth Summit in 2020/21.

It also provided an update on Youth Activity Fund (YAF) consultation and how this aimed to inform the YAF spend for 2021/22.

Carl Hinchliffe, Community Committee Team Manager presented the report.

Members' attention was brought to how youth providers had adapted to provide services during the pandemic. Further issues highlighted included the following:

- Revised criteria for Youth Activity Funds
- Digital Inclusion
- YAF Consultation Survey – there had been 70 responses which showed priorities for locations and activities to be provided.

RECOMMENDED –

- (1) That reflections from the last 12 months during the pandemic (paragraphs 12-22) be noted.
- (2) That details of the Youth Activity Fund consultation survey be noted.
- (3) That it be noted that the Youth Activity Fund survey informs the Youth Activity Fund for 2021/22.
- (4) That it be noted that any projects funded from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund survey.
- (5) That the Communities Team arrange a physical Youth Summit with young people this financial year, 2021/22 and that this informs the Youth Activity Fund spend for 2022/23.

13 Dates and Times of Future Meetings

RECOMMENDED – That the Inner North West Community Committee meets on the following dates:

Wednesday, 29 September 2021 at 6.00 p.m.

Wednesday, 6 January 2022 at 6.00 p.m.

Wednesday, 30 March 2022 at 6.00 p.m.



Report of: City Solicitor

Report to: Inner North West Community Committee, (Headingley & Hyde Park; Little London & Woodhouse; Weetwood)

Report author: Helen Gray 0113 3788657

Date: 29th September 2021

For decision

Appointment to an Outside Body – Leeds Bradford Airport Consultative Committee

Purpose of report

1. This report seeks the Committee's consideration of an appointment to an Outside Body – the Leeds Bradford Airport Consultative Committee.
2. In accordance with the Council's [Appointments to Outside Bodies Procedure Rules \(leeds.gov.uk\)](https://www.leeds.gov.uk), Member Management Committee has designated one appointment to the Leeds Bradford Airport Consultative Committee as a "Community and Local Engagement" appointment.
3. Where an Outside Body has been categorised as Community and Local Engagement, appointment to it will be made by the appropriate Community Committee – in this case, restricted to the Inner North West Community Committee.

Main issues

- 1 The Inner North West Community Committee [previously discussed](#) this matter in March 2019 following a request for representation on Leeds Bradford Airport Consultative Committee (LBACC) made by the North Hyde Park Neighbourhood Association (NHPNA). This committee referred the matter to Member Management Committee and a request was made to LBACC for additional representation on the ACC.
- 2 LBACC advised Member Management Committee (MMC) that an additional Councillor appointment from the Inner North West Community Committee would be appropriate.
- 3 At its meeting on 16th July 2021, MMC considered a report on appointments to Outside Bodies, including the response from Leeds Bradford Airport Consultative Committee.

- 4 The [minutes of that meeting](#) record that MMC agreed to delegate the appointment of the new position on the Leeds Bradford Airport Joint Consultative Committee to the Inner North West Community Committee as a “Community and Local Engagement” appointment.
- 5 Overall, LBACC has granted three places to representatives of Leeds City Council, which are currently designated by MMC as 2 ‘Strategic and Key Partnerships’ places (Councillors Wadsworth and P Grahame) and one new “Community and Local Engagement” place to be restricted to an Inner North West Community Committee appointment.

Options

- 6 Members are now asked to determine the appointment of one new “Community and Local Engagement” place on LBACC. In doing so, the Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹. Such appointments would then be offered on this basis.
- 7 The appointment will be subject to annual change and run for the municipal year, ending at the next Annual Council Meeting. In the future it will be added to the list of Outside Body appointments made by this Committee at its first meeting of every Municipal Year.

Corporate considerations

8. Consultation and engagement

Inner North West Community Committee previously considered this matter on 14th March 2019. Member Management Committee considered the matter on 28th June 2019 and 16th July 2021

Conclusion

9 The appointment will provide representation for the communities within the Inner North West Community Committee area of Leeds on the Airport Consultative Committee and as a Community and Local Engagement appointment will be beneficial in terms of leading, engaging and supporting the community from a ward perspective.

Recommendations- The Community Committee is requested to:

- a) Note the recommendation made by Member management Committee on 16th July 2021 in respect of appointments to Leeds Bradford Airport Consultative Committee;
- b) Consider and confirm an appointment to Leeds Bradford Airport Consultative Committee.

Background information

- None

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member



Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee

Report author: Amy Beswick- Policy Officer & Mike Eakins- Intelligence & Policy Manager

Telephone No: 0113 535 1857

Date: 29 September 2021

To note

Title: City Plan Engagement

Purpose of report

1. To provide the Inner North West Community Committee with a verbal update on the development of a City Plan for Leeds and to gather input from elected members and residents to feed into the Plan.

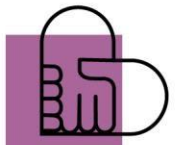
Main issues

2. The verbal report is provided at the specific request of the Community Committee.
3. The verbal report outlines the new City Plan in development for Leeds, which will become the main overarching strategy for the city, replacing the Best Council Plan. The verbal report will provide details of the timeframe for the development of the Plan, how consultation and engagement will take place, and what the final product is likely to look like. As part of the consultation towards the Plan, elected members and residents will be invited to share their views about pertinent issues affecting the Inner North West Community Committee Area, and discuss how these can best be represented in the City Plan.
4. There will be an opportunity for questions from elected members and residents after the presentation, and for elected members and residents to share their views as part of the consultation process. The proposed questions for discussion at the meeting are:
 - What are the big issues for Leeds now, and over the next ten years?

- What are the big issues for Inner North West Community Committee area now, and over the next ten years?
- How can local communities play their part? What strengths do local areas have that can be drawn upon?
- Does the ambition of being the 'Best City' still resonate?

Recommendations

5. The Inner North West Community Committee is asked to note the contents of the verbal report that will be provided by Councillor Dowson and Amy Beswick/ Mike Eakins.



#TEAMLEEDS

A new City Plan for Leeds

September 2021

Page 21





Position Leeds to maximise opportunities – developing shared goals and strategic intent amongst partners and positioning the city to bid for and attract new funding.

Respond together to an unprecedented moment in time – including impact of Covid-19 on existing inequalities, the emerging

What will the City Plan aim to do?



Outline the **shared**

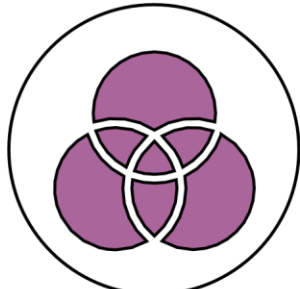
intent of **city targets**

around health **community** of the Leeds Pound part everyone can signal our already focusing our inclusive growth the story of the city – while describing play and revising collective direction efforts e.g. net zero, and climate change. in a more holistic the shared intent the themes of the of travel and equality and needed to attract Commission in enabling everyone and relatable way. diversity etc. new funding to the shaping our to play their part.



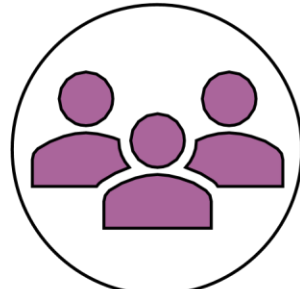
Establish some key Pillars narrative – capturing areas focusing what we **value of limited resources** – **required**, partners between where the council do

around health **community** of the Leeds Pound part everyone can signal our already focusing our inclusive growth the story of the city – while describing play and revising collective direction efforts e.g. net zero, and climate change. in a more holistic the shared intent the themes of the of travel and equality and needed to attract Commission in enabling everyone and relatable way. diversity etc. new funding to the shaping our to play their part.



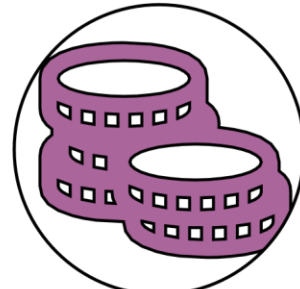
Articulate our 3 Strengthen the Explore how we can **Describe the nature strategic**

around health **community** of the Leeds Pound part everyone can signal our already focusing our inclusive growth the story of the city – while describing play and revising collective direction efforts e.g. net zero, and climate change. in a more holistic the shared intent the themes of the of travel and equality and needed to attract Commission in enabling everyone and relatable way. diversity etc. new funding to the shaping our to play their part.



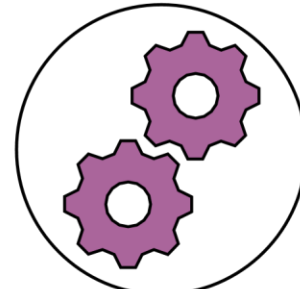
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#TEAMLEEDS

city.

approach.

How will the City Plan be developed?



Research & Analysis

- Covid-19 Learning Lessons Review
- Joint Strategic Assessment
- JSA + Lived Experience Learning
- Showcasing Success
- Partnership Conversations

Summer 2021

Engagement

- Community Committees
- Equality Hubs
- Third sector
- Partner networks
- Young people
- State of the City

Autumn 2021

Product & Outcomes

- Clear high level strategic intent for the city
- Elected members asked to endorse and adopt (Executive Board and Full Council)
- Signpost to more detailed analysis and strategies

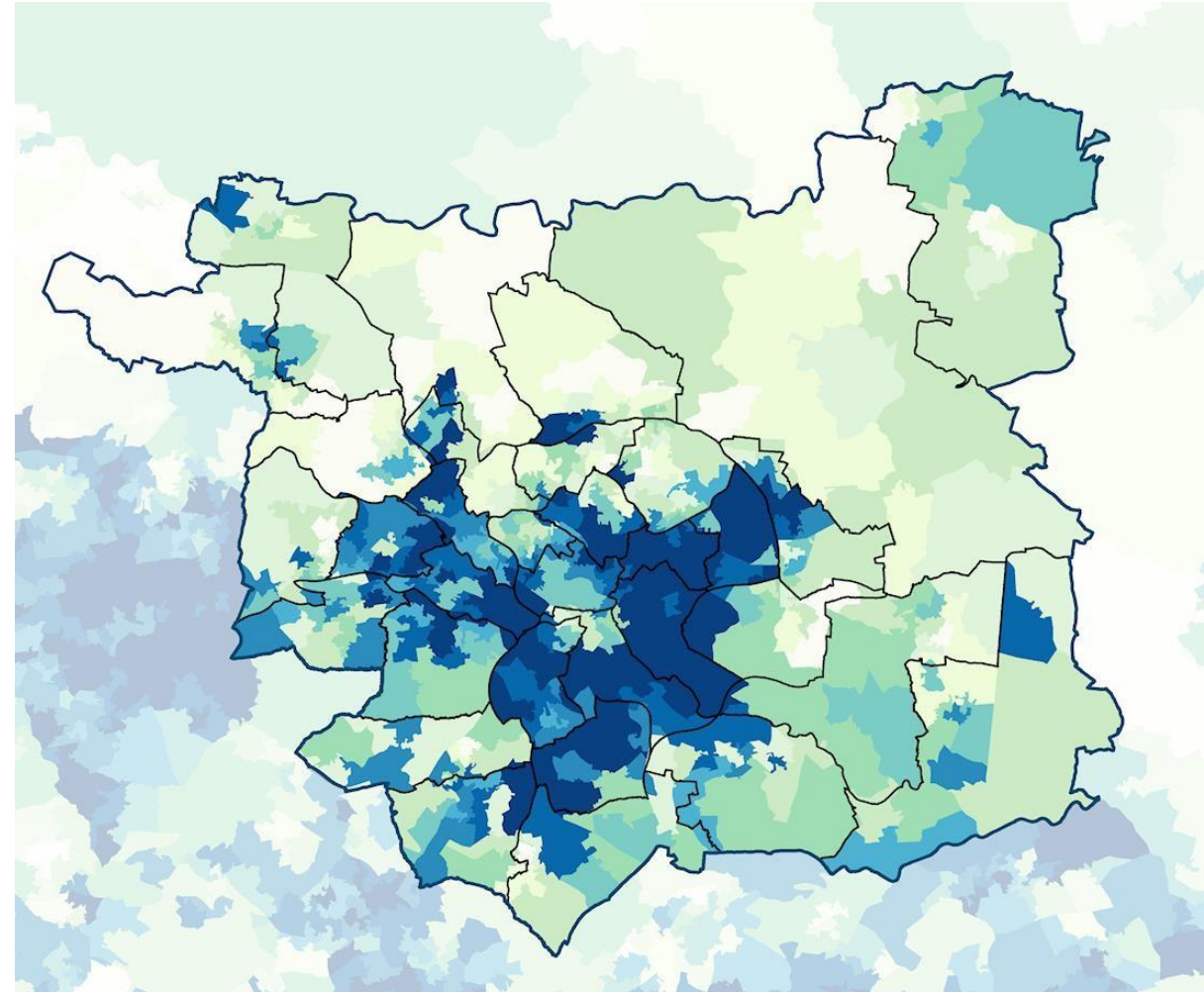
Winter 2021

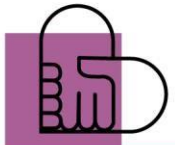
Spring 2022



Joint Strategic Assessment – Headline Messages

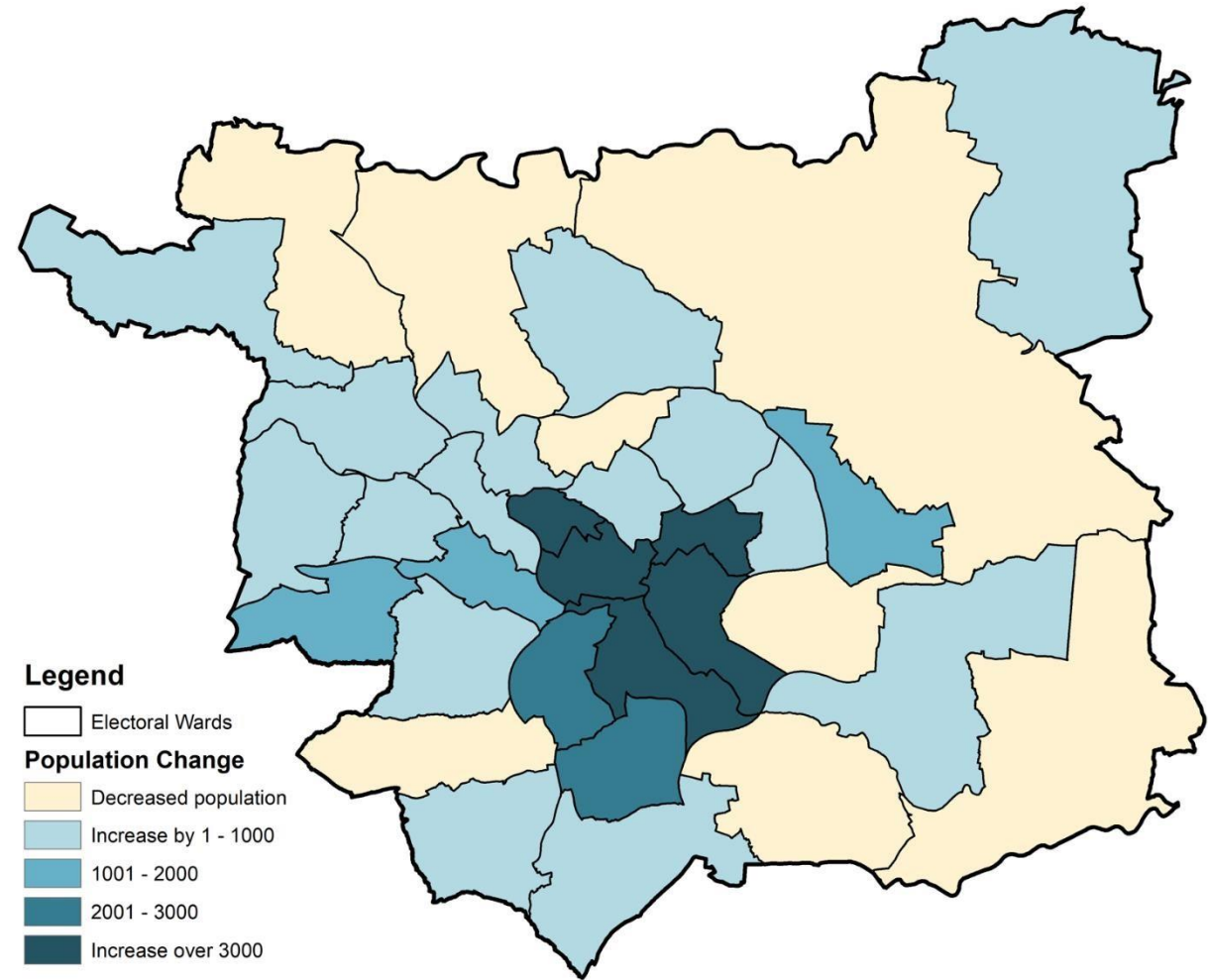
- Leeds population is growing at both ends of the age spectrum, with the younger population becoming more diverse.
- Population growth is concentrated in inner-city communities more likely to experience poverty.
- Life expectancy gap across wards: 11.5 years for males and 13.7 years for females
- Emerging issues from the pandemic – most prominently worsening mental health across ages.





Joint Strategic Assessment – Headline Messages

- Child poverty is at the root of a range of poor outcomes for children and young people – almost 24% (under 16s) in Leeds, 19% nationally.
- Educational attainment in Leeds, especially for disadvantaged pupils and at KS2, significantly lower than national averages.
- The largest concentration of older people is in communities most likely to be experiencing deprivation.

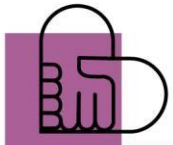




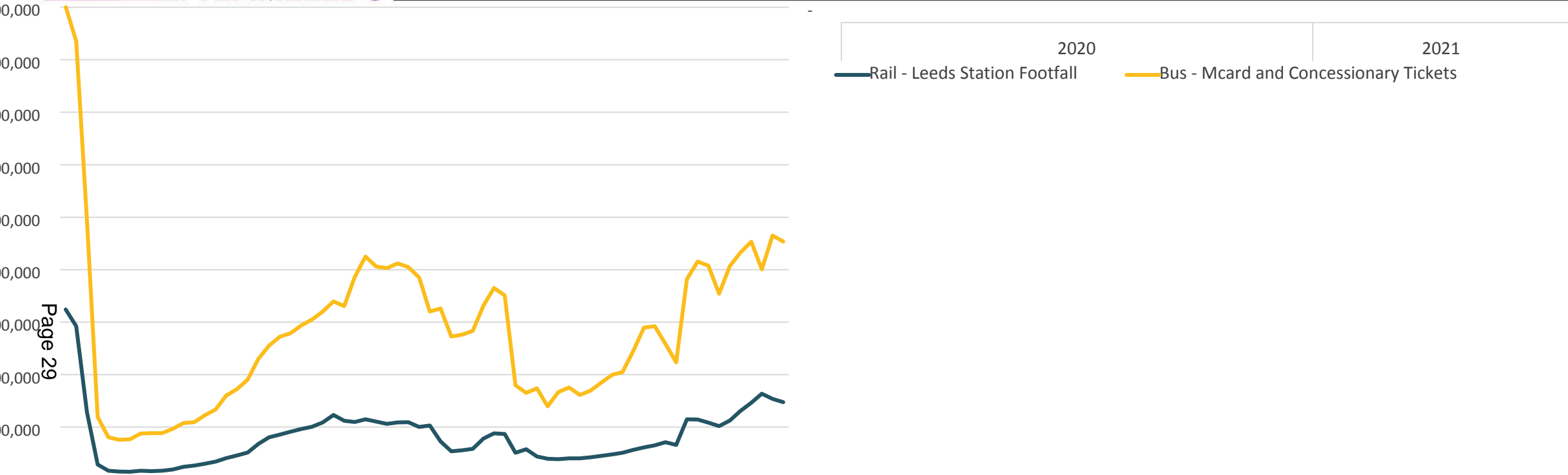
- The number of older people in employment has risen in last 20 years – presenting challenges and opportunities.

Joint Strategic Assessment – Headline Messages

- Unparalleled scale of change in the life of the city due to the Covid-19 pandemic. around 3,000 third sector organisations and up to 70,000 volunteers.
- But Leeds has strong foundations to recover – built on a strong employment rate, and a diverse knowledge-based economy built through economic expansion over the last two decades.
- Covid-19 has demonstrated the city's community resilience – supported by



#TEAMLEADS





Discussion Questions

1

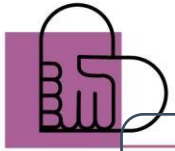
What are the big issues for Leeds now, and over the next ten years?

2

What are the big issues for the Inner NE now, and over the next ten years?

3

How can local communities play their part? What strengths can they draw upon?



#TEAMLEEDS

4 Does 'Best City' still resonate? If not, what could it be replaced with?

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Report of: Lee Hemsworth, Chief Officer Community Hubs, Welfare & Business Support

Report to Inner North West Community Committee Little London & Woodhouse, Headingley & Hyde Park, Weetwood Wards

Report author: Andrea Ellison, Chief Librarian 07891 272 061

Date: 29 September To note

Library Service Update

Purpose of report

1. This report provides an overview of the activity of Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of our Service Recovery Strategy.

Main issues

Library Activity During the COVID Pandemic

2. Our response to the COVID pandemic followed a similar path to that of many other library services across the country.

Customer Support

3. Initially many of our staff were deployed into different roles to support the foodbanks, the delivery of food parcels and staffing the COVID helplines. At the same time, we were pivoting our library service from a 'face to face' model of delivery to a digital offer. This included providing more resources which customers could access from home.
4. During the first period of lockdown, we picked up on an initiative being developed in other library authorities and introduced a 'Keep in Touch' project telephoning over 9,500 of our older customers to:

- Keep them updated about what was happening in the library service
 - Support them to access the library service and other council services and agencies digitally
 - Check that they knew where to get any other help or support as necessary (e.g. the COVID helpline)
5. We had some very positive feedback to this initiative which evidenced the real impact of the calls:
- “Thank you that was the nicest phone call I've had in days.”
 - “I had a telephone call this morning from yourselves just to check on whether I am alright and coping with the current lockdown; also, to update me on the library services now available. It is a worthy initiative and did a lot for me. Please extend my thanks.”
 - “You are all doing a fantastic job. Thank you very much for all your hard work you Librarians are doing keeping us informed and reading during this horrible time.”

Customer support for developing digital skills

6. One of the biggest revelations of the pandemic was the extent of digital exclusion and the increased challenges our citizens faced including isolation from essential support, deteriorating mental health and financial hardship. This prompted us to review our digital support offer in Leeds libraries, which we have now rebranded as #Digital121.
7. During the lockdowns our #Digital121 telephone service was at the heart of our digital support offer, capturing and directing requests for digital support received from customers and partner organisations and matching them to the most appropriate support and information available from within the service or through referral.
8. #Digital121 is a universal offer but during lockdown we targeted those with low digital skills who may have never previously had access to their own device and who needed support to use it more fully. A dedicated #Digital121 marketing campaign focussed on our core offer of providing digital support and encouraging our citizens to get in touch so our librarian team could help them to develop their digital skills and confidence.
9. During the pandemic and current restrictions, we delivered this support remotely by telephone or Zoom. Between May 2020 and May 2021, we delivered over 200 support sessions.
10. We also invested in more digital resources, increasing our e-book catalogues, and purchasing new resources such as:
- Niche Academy – a range of free online tutorials from setting up an e-mail account or getting started with social media to helping you build your skills using our online

resources, such as eBooks, business support and genealogy searches. There has been significant interest in this resource with tutorials accessed over 13,500 times since its introduction in April 2020.

- Press reader – an e-newspaper service ‘PressReader’ allows our customers to keep up to date with the latest news, free of charge.

11. Feedback from customers about all these activities, digital support sessions and new resources has been very positive:

- “Accessing eBooks has been a lifeline. It is the best app on my phone now!”
- “A wonderful service (eNewspapers) that I can still use from home”
- “Delighted I can get on Ancestry at home”

Developing our Digital library offer – resources and online events/activities

12. The initial period of lockdown was marked by an explosion of digital content which at times seemed overwhelming. As well as introducing Niche Academy and e-Newspapers, in our role as information professionals, we used our specialist skills to create a new virtual library on our [webpages](#), curating the best of our own online content and also signposting to some of the ‘best of what else’ was available on others’ websites.

13. We also curated information about quality resources for our partners in education and sent out a regular newsletter to [schools](#).

14. In addition, we developed a whole new range of virtual activities aligned to the broader library purpose to inform, educate, and entertain. The full range of activities is shown at Appendix 1. We have created this short film about our activity during the past year or more. youtu.be/QfGwr2vW8tQ

Library Service Recovery Strategy.

15. In its publication ‘Libraries: An Essential Part of Recovery’, Libraries Connected¹ identifies the five key areas where libraries can play a central role in meeting the needs of individuals and communities who may be struggling to overcome the effects of the Covid-19 crisis. These are:

- Economic recovery, with help and training for job seekers and entrepreneurs
- Education support for children and SEND (special educational need) students who struggled to learn at home
- Isolation mitigation for vulnerable groups and to help people to reconnect locally
- Digital inclusion for residents who lack IT skills or have no access to the Internet

¹ Libraries Connected is the sector support agency for public library services in England.

- Cultural partnership to help local artists and arts organisations to continue their work.

16. We have adopted these five broad themes to inform and underpin our new local Recovery Strategy in Leeds Libraries which has the following areas of focus (all activity going forward is aligned with one or more of these key priorities):

- Economic Recovery
- Children and Young People
- Health and Wellbeing (including isolation mitigation)
- Support for Digital and Learning
- Books, Reading and Culture

17. We have drafted detailed Workstream Action Plans and from September we will be gradually introducing programs of work aligned with each of the areas of activity.

18. Our focus will be on consolidating service development activity and the programme will take the learning from the pandemic so embedding a blended approach to activity across both digital and face to face programmes.

19. A summary of the proposed new activity under each of our priority areas is as follows:

Economic Recovery

20. Leeds Libraries are part of the British Library's Business and Intellectual Property Centre (BIPC) Network. This network operates in towns and cities across the UK. The centres are physical hubs where people can come together to learn, network and access free and low-cost information and support in protecting and commercialising a business idea.

21. In the Spring 2020 budget the British Library was awarded £13m for sustaining and expanding the Business & IP Centre National Network over the next 3 financial years.

22. The money will be used to expand the network, "supercharge" existing BIPCs and trial a hub and spoke model that supports other library services to develop an offer in our neighbouring authorities of Calderdale, Bradford, Kirklees, and Wakefield.

Outcomes

- Greater Prosperity

Priorities

23. Key priorities for our economic recovery programme include:

- Refurbishment of the current space within Central Library to create a Business and Enterprise Suite with co-working space, business resources and tech suite

- Development of the current programme of activity to include high profile panel events linked to key city events and participation in national Start Up Day
- Extension of the BIPC service to neighbourhoods across Leeds as part of AD:Venture providing a business on your high street service
- Embedding the regional partnership with library services across West Yorkshire (Bradford, Calderdale, Kirklees, and Wakefield)

Children and Young People

24. Public Libraries welcome children from the very earliest months of life, helping parents and carers to support them as they grow and learn.

25. Since 2012, Leeds has had an ambition to be the best city for children and young people to grow up in and children is one of the Big Ideas in the Inclusive Growth Strategy. To make Leeds a truly child friendly city, the challenge is to ensure every child and young person in the city has the opportunity and support to achieve their potential. The 3 As Strategy (Attend, Attain, Achieve) sets out the approach to ensuring that children have the best possible educational experiences as well as the best possible outcomes. A key priority within the strategy is that all children in Leeds read for learning and fun.

26. We know that in the early years and right through to Key Stage 2, children in Leeds lag behind the national average in terms of reading and so a real driver for us in the library service in Leeds is to ensure that our children's programme is underpinned by a focus on reading for pleasure, particularly in the early years.

27. We will do this through ensuring we create children's spaces in our libraries that are welcoming, attractive, and stocked with the best in contemporary children's literature. Our libraries will be exciting places to be with a knowledgeable staff team on hand and able to support children and families with their book choices and so sowing the seeds of a love of libraries, books and reading.

28. Our focus of activity in the first phase of our strategy will be on supporting reading in the Early Years with our Story Bus and Ready Steady Readers programme. The name of this programme has been chosen to focus on the outcome we are hoping to achieve – that all our children in Leeds are readers.

29. Our wider programme will ensure that every child and young person in libraries is inspired to read for pleasure, has access to a diverse range of materials, can engage in a variety of digital activities and can take part in activities that improve their well-being.

Outcomes

- Increased reading and literacy
- Helping everyone achieve their full potential

30. Key priorities for developing our service to children and young people over the coming year include:

- Relaunch of the Ready Steady Readers programme for babies and children aged 0- 5 years, to include story and rhymetimes, information for parents registering the birth of their baby and the Ready Steady Reading Challenge
- Launch of the new Storybus Service
- New programme of support for schools, including information literacy
- Focus on support for reading for pleasure and relaunch of the Book Award

Health and Wellbeing (including Isolation Mitigation)

31. Public Libraries provide a population scale platform for population-scale public health issues. (Health on the Shelf, Scottish Libraries)

32. The library is a space that belongs to everyone. A place that is open and free for everyone to go to share – share the space and share the resources - helping to build a sense of trust which is vital for place making and community cohesion. By widening access to information about our shared history and heritage, the library service helps to develop increased understanding across communities and a sense of community pride.

33. We also play an important role in the collection and preservation of information about our city and our communities. Our local and family history archive and special collections hold over 180,000 items including books, pamphlets, and ephemera as well as journals, directories, maps, photographs, and prints focused on Leeds with significant publications of Yorkshire.

34. Our libraries are democratic spaces, providing free, independent, respected sources of information.

35. People who are better informed have better health outcomes. Libraries contribute to the public health agenda by tackling health inequalities and supporting health literacy. Our libraries have an extensive reach into communities and our services and programmes of activity include tailored health and wellbeing services. Through the provision of free access to the internet, online resources, and well-trained staff, we empower people to access, understand and use health and wellbeing information effectively.

Outcomes

- Healthier and happier lives
- Stronger, more resilient communities

Priorities

36. Key priorities for developing our programme of support for health and wellbeing over the coming year include:

- Development of libraries as health information points (including the development of 34 Digital Health Hubs across the city)
- Building a menu of health-related activity available to GPs as part of social prescribing activity. Initial phase to include local library 'socials' peer support reading groups and cultural events, e.g. talks and author readings
- Developing our volunteer offer
- Investigating Libraries of Sanctuary award
- Targeted work around services to Care Homes and the Homeless community

Support for Digital and Learning

37. Digital access and literacy are increasingly critical, especially to central and local government strategies around economic development, channel shift, reducing social isolation and creating community cohesion (Ambition).

38. Across our city, however tens of thousands of adults are offline or have very limited digital skills:

- 90,000 adults in Leeds are without essential digital skills
- 50,000 are not online at all
- 40% of council housing tenants are not online

39. Research shows that those who are digitally excluded also have poorer health and that by improving digital inclusion we can combat some of these health inequalities.

40. There are three main barriers to digital inclusion:

- Lack of skills/confidence
- Limited or no access to equipment/connectivity
- Not motivated to get online/not understanding of the benefits of being online

41. Providing support for digital access has been at the heart of library services since the introduction of the People's Network back in 1997.

42. Libraries as safe, non-stigmatised spaces at the heart of the community are well placed to tackle the barriers to digital inclusion. We have provide free access to computers, the internet, wi-fi and a tablet lending scheme and have a skilled staff team of Digital Champions who are able to support customers with the motivations and skills development through our free training and support programmes.

43. The Covid-19 pandemic has emphasised the importance of digital access and a [blog from the Joseph Rowntree Foundation](#) highlighted in particular the impact that the closure of library buildings especially in the first period of lockdown had on digital inclusion for some of the most economically disadvantaged people in our communities.

44. We have therefore identified as a priority the development of our community libraries in Leeds as Digital Hubs. The concept will include the introduction of Digital Health Hubs which use community engagement to reach poorly served groups and support access to digitally enabled health care and wider wellbeing. We will also be exploring the concept of libraries as data hubs.

45. And at the heart of our digital offer is support for Learning. Libraries were set up as the universities of the people and learning and today our libraries still provide citizens with access to a wide range of informal learning opportunities, including digital skills.

Outcomes

- Improved digital access and literacy
- Helping everyone achieve their full potential

Priorities

46. Key priorities for developing our programme of support for our digital inclusion and learning support over the coming year include:

- Developing the new #Digital121 service including telephone support and a refreshed programme of face to face support sessions and city-wide webinars (e.g. keeping your children safe online for parents)
- Creation of a network of 34 Digital health Hubs across the city
- Launch of Creator Space at Compton Road Library, a space which will provide access to resources to support creative digital activity
- Further development of Niche Academy platform to include more locally curated content to support digital learning in the community
- Developing our programme of support for ESOL and Adult Literacy

Books, Reading and Culture

47. Libraries are the cultural cornerstones of communities (Darren Henley CEO Arts Council).

48. Libraries enable communities to access and participate in a wide variety of quality and diverse arts and cultural experiences. Leeds Libraries work with cultural providers to spark curiosity, imagination, and fun. Our programme of activity enables new creative skills to flourish, enriching the lives of children and adults by providing arts and cultural experiences in local settings. Our offer will celebrate diversity, promote inclusivity, value identity and will contribute to an active local cultural economy.

49. Through our reading offer, libraries help build literate, confident and empathetic communities. We provide diverse and inclusive reading resources and support

programmes and experiences for children and adults to create excitement around reading. Our range of stock and linked activity programme encourages individuals of all ages to read for pleasure and purpose to increase their understanding of the world, stretch their imaginations and think differently.

Outcomes

- cultural and creative enrichment
- Increased reading and literacy

Priorities

50. Key priorities for developing our programme of support for Cultural programme over the coming year includes:

- Following successful Expression of Interest, submission of a full bid to Arts Council for the refurbishment of Central Library's ground and first floors, including the development of the City Reading Room, City Children's Library and City Art and Music Library
- Full transition of the Library at Home Service to the Reading Friends model
- Introduction of new model of support for Reading Groups
- Review of stock management policies
- Reintroduction of Cultural Programme of events and activity including participation in the British Library 'In the News' Exhibition and event programme (launch event to be held in Leeds)
- Programme of 'treasures on tour' taking the Special Collections held in Central Library out and about to libraries around the City

51. To support the delivery of these priority activities we have realigned our staff teams. The new structure is flatter and more manageable with just 5 tiers of staffing as opposed to the previous 11 tiers. The development of generic job descriptions across the service will ensure greater flexibility to accommodate changes in priorities over time.

52. The structure (see Appendix 2) is split into 3 key areas: Service Support, Service Delivery and Service Development.

Corporate considerations

Council policies and city priorities

53. The priorities of Leeds Libraries recovery strategy play a direct role in supporting the following Best Council Plan objectives:

- Health and Wellbeing
- Child Friendly City

- Age Friendly Leeds
- Culture
- Safe strong communities
- Inclusive Growth

Conclusion

54. We will report back to Area Committees on an annual basis with specific information about the delivery and engagement with our programmes of activity for each area.

Recommendations

55. That the information in this report and the verbal update provided at the meeting is noted.

Background information

- None

Appendix 1: Leeds Libraries Online Activities during COVID-19 pandemic

British Library exhibition, 'Unfinished Business: The Fight for Women's Rights'

56. Later in the year, as part of our work with the British Library² (BL) we curated a [virtual exhibition](#) and programme of events to celebrate the BL's own exhibition, 'Unfinished Business: The Fight for Women's Rights'. Our online exhibition highlighted Leeds' unique contribution to the campaign for gender equality and featured important books connected to the wider history of women's rights.

57. The exhibition spanned over 300 years from the poetry of Katherine Philips in 1669, through to the activism of the 1970s and 80s, culminating in the work of contemporary local spoken word artists. The weekend of events, created in partnership with the BL, included workshops, author talks and performances, and attracted over 800 people from all over the world.

58. To celebrate the exhibition Studio12 led a series of 5 poetry workshops and mentoring sessions with young poets and renowned literary activist, writer, and playwright Khadijah Ibrahiim. The workshops explored women's voices, activism, and the fight for a fairer world. The participants' poetry was transformed into spoken word performance films, which were showcased at a special live [Spoken Word Showcase](#).

59. The showcase involved a panel discussion between Khadijah and poet/activist Suhaiymah Manzoor-Khan, followed by a spoken word takeover by The Sunday Practice. We had 300 engagements via social media in the lead up to the Spoken Word Showcase, and over 300 people tuned in. Our largest audience was in Yorkshire, followed by London.

BBC's 'Novels That Shaped Our World'

60. We also took part in the BBC's national 'Novels That Shaped Our World'³ project and one strand of activity explored the connection between games and storytelling. A programme of events that included a workshop on creating your own literary escape game, a talk on the real history behind some of the novels from the BBC's Novels list, animation activities for families and a panel event discussing how libraries and museums can use games to engage new audiences, which all led up to a two day Games Jam. The Jam challenged people to design a digital or physical game inspired by the BBC's Novels list, and the participants were given access [to images from our special collections](#) for inspiration.

² The British Library is the [national library](#) of the United Kingdom and is one of the [largest libraries in the world](#). As a [legal deposit](#) library, the British Library receives copies of all books produced in the United Kingdom and Ireland, including a significant proportion of overseas titles distributed in the UK.

³ BBC Novels That Shaped Our World is in partnership with BBC Arts, Libraries Connected and Arts Council England.

61. Our headline event of the weekend was a live [mixed reality performance](#) by virtual reality artist Rosie Summers who brought the world of Narnia to life. The games that were submitted can be viewed on our [itch.io page](#) and all events were recorded and added to [YouTube](#).
62. We also delivered a programme of activity based around Arts and Cultural activities.
63. Arts Activity: We ran workshops inspired by the artist Joseph Cornell's 'world in a box' sculptures and assemblage art. In these workshops, we captured the feel of the novel, its story, journey or place by assembling items in a box. The resulting artwork can be viewed in an [exhibition with our partners Space2](#).
64. Cultural Activity: We ran a number of activities on social media and with readers and writers groups across the city. We asked readers to share the novel that has shaped them on social media, challenging readers to read as many of the 100 titles as they can. For writers we set a number of writing challenges and participants could also attend a writing class led by local author Alison Taft. Work written by the participants is currently featured on our digital book platform and you can read more about it [here](#).

Business & Intellectual Property Service

65. For some key aspects of our service we took a business as usual approach albeit digitally. For example, during the last year our Business & Intellectual Property Service quickly pivoted their services to an online model, ensuring local businesses had continuous support during the pandemic. This included:
- Intensifying messaging across social media channels and via partners to inform the local business community that the service would continue to be available to support businesses with their enquiries via email and telephone.
 - The team and our business advice partners moved face-to-face consultations into a telephone format that proved particularly popular leading to the addition of new sessions.
 - Online access to our business resources ensured that the team were able to effectively deal with enquiries via email and telephone. Customers needing to consult these resources were able to book on one-to-one Zoom sessions providing the option of screen sharing.
 - Our face-to-face event programme was moved to webinar format ensuring continuity of our full programme of support [Business & IP Centre Leeds Events | Eventbrite](#)
 - As businesses looked to adapt to new ways of working and marketing, our webinars also refocused upon these sought-after areas. This included extra webinars focusing upon online selling, social media and our first Start-up Summer School.
66. A successful *Reset. Restart* programme of talks aiming to support businesses transform, future-proof or grow was developed in partnership with the British Library. This provided access to a range of new webinars and follow-up one-to ones with specialist advisors.

[Reset. Restart - The British Library \(bl.uk\)](#) One of our most successful *Reset. Restart* online events focussed on the music sector, which had been hit particularly hard by the pandemic. This online panel event, which was held in partnership with Manchester libraries, featured musicians and other representatives from across the sector and provided a lively discussion about how to cope and pivot moving forward. Over 120 people attended the event live.

67. Additional events and activities are included in the table below:

Activity	Audience	Frequency	Description
Storytime	0-5	Daily (Mon – Friday)	<p>Regular storytime each morning at 9.45 am featuring an author or illustrator reading from their books followed by BBC rhymes and an activity from our Leeds 50 things App twitter.com/leedslibraries/status/1255775297787629569?s=20</p> <p>We worked with local theatre company Tutti Frutti to commission some performed readings with actors, these were then shared across the UK with other libraries! Playlist: youtube.com/playlist?list=PLkero3eEEZV88RlpPBje8KXGPcNuiOJec Podcast: tutti-frutti.org.uk/show/welcome-to-sweet-dreams/?section=our-work Sign up to receive more free stories and news: eventbrite.co.uk/e/tutti-frutti-story-time-tickets-140071661109?aff=nationallibrary</p> <p>Our Librarians created storytimes for #BabyWeek: https://twitter.com/TinyOwl_Books/status/1329363829906616320?s=20</p> <p>They also worked with frontline staff to deliver sessions to ensure we stayed connected to our audiences. facebook.com/119146154207/videos/514171752926835</p>
Stories By heart	4- 8	Weekly	<p>Oral story telling session with professional storytellers twitter.com/leedslibraries/status/1255496977305010182?s=20</p>
Games Group	Teens	Weekly	<p>A fun friendly online Games Group for under 20s. Currently playing the games 'Magic the Gathering' and 'Dauntless'. Uses Discord to create an online community.</p>
#AskALibrarian	Adults	Daily (Mon – Fri 10 – 4)	<p>An online enquiry support line – covering any general information enquiry, including for example book recommendations twitter.com/leedslibraries/status/1328277874386857984?s=20</p>
Virtual #DigiDropIn (now rebranded #Digital121)	Adults	Daily (Mon – Fri 10 – 4)	<ul style="list-style-type: none"> • Access to computers for essential use only, for 45 min sessions at a number of sites across the city. Details can be found here: leeds.gov.uk/libraries • Bookable 1 to 1 digital sessions with a librarian - call 0113 378 5005 or email libraryenquiries@leeds.gov.uk • Basic digital enquiry support - whether our customers have a digital question or need a bit more support to get online, our #Digital121 librarians can help. Contact our team on 0113 378 5005. twitter.com/leedslibraries/status/1389569776125718537?s=20

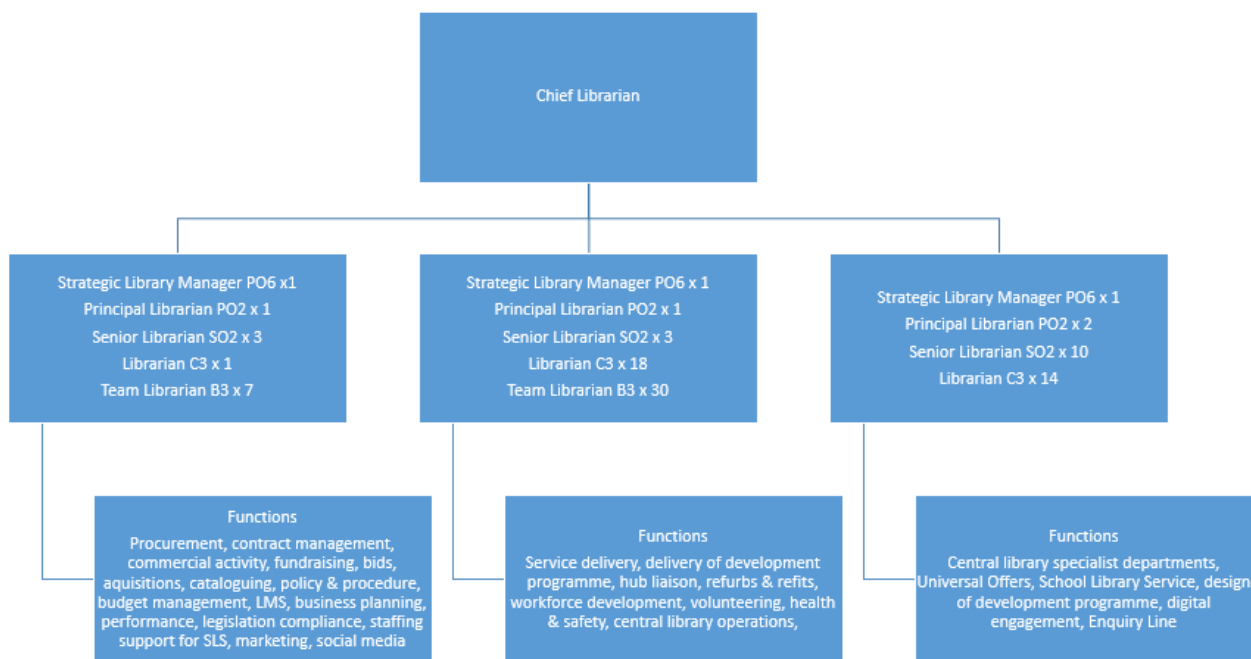
Activity	Audience	Frequency	Description
Selection Bags	All		We provided pre-packed selection bags for primary age children and adults. If customers contacted us we would put together a package of books for them to collect from their local library twitter.com/leedslibraries/status/1363886551185428480?s=20
#LeedsReadsBook Club	Adults	Monthly	Our online book club features a book of the month from our multiple download collection and a hosted discussion with a librarian on Facebook once a month. Authors are invited to take part in the discussion. The club now has over 100 members. facebook.com/groups/345068199880216 leedsreads.net/leeds-reads-book-club
Virtual Bookshelf #LeadsReadsBooks helf	Adults	ongoing	Content curated by residents who are invited to share images and reflections of the books they are reading. This has led to the creation of a #LeedsReadsBookshelf; this is a community bookshelf created by the people of Leeds, for the people of Leeds. twitter.com/i/events/1260132950802399233
LEGO	Children and families	Weekly / monthly	This is an exciting Lego experience for children and families, with entertaining videos and a range of build challenges. youtube.com/playlist?list=PLkero3eEEZV9X2rTykCI_1tKLsfdVybuL
Code Club	Children and families	Fortnightly	We provide ongoing support for existing code club members as well as new audiences. The Clubs are delivered through a fortnightly Zoom meet up when a new challenge is introduced along with a 'show and tell' with library staff and Code Club volunteers. blog.codeclub.org/2020/08/17/linking-code-to-literacy helloworld.raspberrypi.org/articles/hw14-creating-a-remote-code-club-with-leeds-libraries
Local and Family History	Adults	Fortnightly	Family History for Beginners Held on Zoom, a librarian narrates a local family history session. These are live and interactive versions of our popular Family History workshops, providing a friendly online introduction to key concepts and resources for complete beginners. Attendees are invited to ask questions throughout the presentation. Leodis by Leeds Libraries A photographic archive for the city. Over 62,000 heritage images of the city digitized and accessible to all. Over 40,000 of the images belong to the Leeds Libraries while the remaining images come from partner heritage organizations and individuals from across the city. Over 20 years old the website has recently undergone an extensive rebuild bringing its accessibility and security in line with the demands of today and has become

Activity	Audience	Frequency	Description
			<p>more popular than ever. The rebuild has allowed us to include over 5000 playbills showcasing historical theatre bills from some of Leeds oldest theatres.</p> <p>#ThrowbackThursday: Every week librarians share what is going on in the Local Family History Department and highlight heritage in Leeds. twitter.com/leedslibraries/status/1319209444832665600?s=20</p> <p>Lunchtime talks series: secretlibraryleeds.files.wordpress.com/2021/04/lfh-online-events-programme-apr-jun-21-1.pdf</p> <p>Our team of Librarians introduce participants to the relaunched Leodis website, the digital archive of Leeds' historical photographs. Customers can explore the background to the creation of Leodis 20-years ago and discover exciting new features – before our Librarian team take them through their favourite images from the site: leodis.net</p> <p>youtube.com/playlist?list=PLkero3eEEZV93tzscVukw04QPBvD9YdF9</p> <p><i>The Secret Library</i>, is the home to Leeds Libraries' heritage blog. The site provides insights into the history and architecture of the 1884 Central Library building, a behind the scenes look at the Library and highlights from our Special Collections, including rare books: secretlibraryleeds.net</p>
#RareBookoftheWeek	Adults	Weekly	<p>Every week using #RareBookOfTheWeek we showcase items from our special collections on social media. twitter.com/leedslibraries/status/1407682217040658434?s=20</p>
Lunchtime Tech Talk	Adults / young people	11-part series	<p>Each episode features an inspirational speaker from the digital and cultural sector in Leeds along with a member of the library staff team who will highlight library resources relevant to the main talk. Find the full playlist here: youtube.com/playlist?list=PLkero3eEEZV9V1HSQbeT7xZ4oBzRxuu9a</p>
#LeedsDropInAndDraw	Adults	Weekly	<p>Each week, a different theme and image from our art collections is chosen and posted on social media. Audiences are asked to create their own drawing in response to the image we post and to share their work on social media</p>

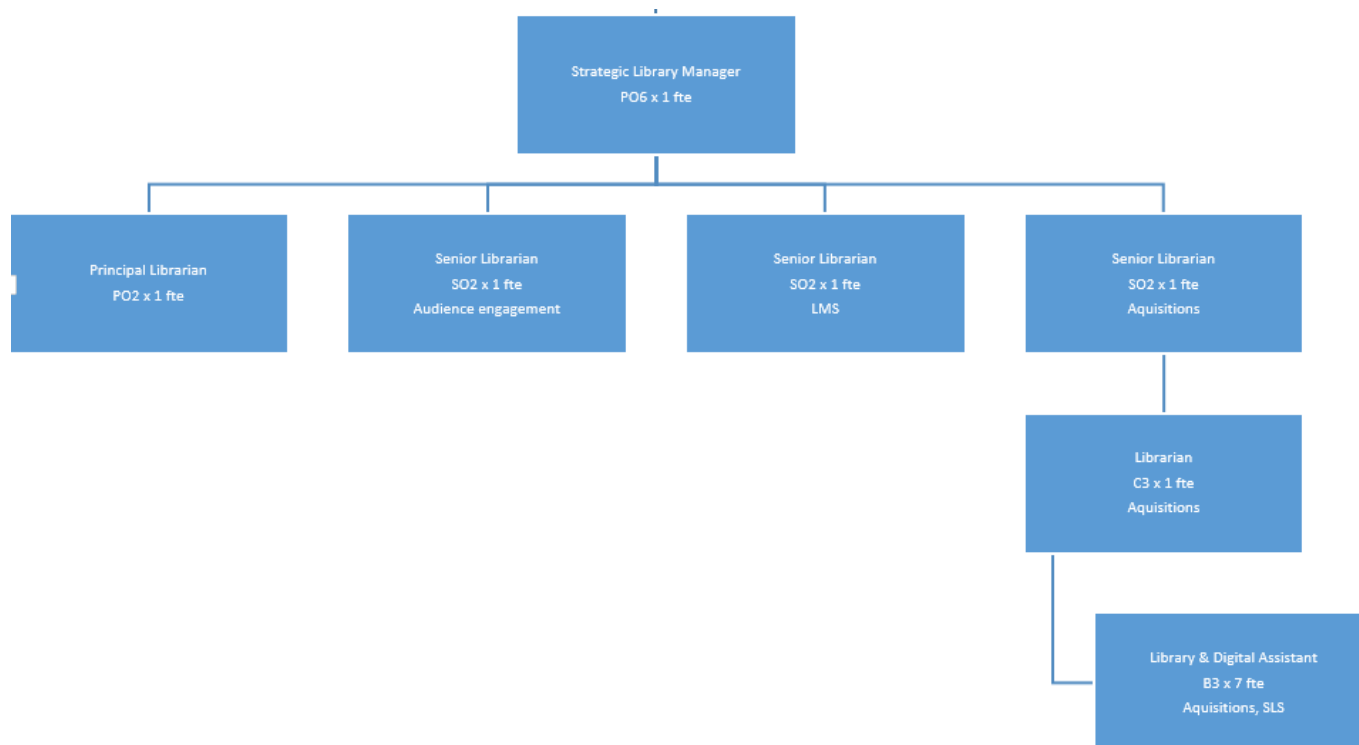
Activity	Audience	Frequency	Description
			twitter.com/leedslibraries/status/1256158965634928640?s=20
Art Book Club	Adults	Every two months	Each month, a book chosen by an artist will be read in conjunction with the current exhibition. The book club is hosted via Zoom and places are bookable on Libraries' ticketsource. twitter.com/cultureleeds/status/1251989702544146432
Craft Club #LeedsLibrariesCC	Adults and Young People	Monthly	Virtual Craft Club is delivered online once a month. A different theme and image from our E-magazines collection is chosen and posted on Leeds Libraries Facebook. Audiences are asked to create their own crafts using material from around their home and garden in response to the article posted and to share their work on social media twitter.com/leedslibraries/status/1257271808950140931?s=20
Leeds Libraries community and heritage trail #LeedsLibrariesCH T	Adults	Weekly	During the past year we have celebrated each one of our unique libraries as part of the Leeds Libraries community and heritage trail. #LeedsLibrariesCHT twitter.com/leedslibraries/status/1404801487180550152?s=20
Tutti Frutti Festive Show	Families	December	We will be hosting a festive play with local theatre company Tutti Frutti. Bit.ly/TuttiPrincessPea Set in the Museum of Forgotten Things, three musical curators, tell the amazing tale of the museum's artefacts including the mystery of a little green pea and how it got there.
Covid Diaries			A city partnership project aiming to ensure we document the impact that Covid is having on all of us. Personal diaries, experiences, films and pictures will help to paint a picture of what life is like in Leeds and the challenges our people face covididiaries.co.uk
School Library Service	Schools	One off	Organised 22 virtual author events for schools in Leeds, for World Book Day, giving children learning both in school and at home the opportunity to come together and celebrate reading
Authority Figures Podcast	Teens	3 episodes	A 3-part Authority Figures podcast series for Teens, with young volunteer Chandni who interviews Ben Oliver, Matt Abbott and Kenny Baraka. youtu.be/-u8fch0n1qM
Summer Reading Challenge	Families	Summer	We are asking families to share their images of reading in the wild #LeedsWildReads twitter.com/i/events/1407976126727741440
United We Wait – Refugee & Asylum film project	Adults	6-week project	Delivered over 6 weeks Studio12 worked with Members of the Hearts youth group at Leeds Playhouse to create an honest and ultimately uplifting short film to share their experiences of leaving their home countries, settling in Britain and the recent challenges of lockdown.

Activity	Audience	Frequency	Description
			"I am sure the books saved my life!" As part of #RefugeeWeek2021 we created 'We Walk With You' with @ArtsTogetherLDS Filmed in Leeds Central Library, @Studio12Leeds member, Rahman tells his story of feeling safe in arts spaces. youtu.be/K7wITr2rKzI?list=PLAbXg1ADT_6BWKZtG63Btp2_YKv-tLUXr...
Ingenious Awards	Young people aged 7-14	Ongoing	Working together, Leeds Libraries, Leeds Museums and the University of Leeds will create a modular STEAM-focused series of activities, focusing on tackling environmental issues and using developments in technology for societal and environmental good raeng.org.uk/grants-prizes/grants/ingenious-grant/current-awards
Enterprise Club and talks. Business and IP Centre	Adults	Ongoing	You can book a free one to one consultation with specialists including business advisors, accountants, and IP attorneys, and attend a range of free events and workshops to help you start-up and grow your business. eventbrite.co.uk/o/business-amp-ip-centre-leeds-2985198129
Studio12	YP 16-30	Tuesday - Friday	<p>Website relaunch: Responding to studio12 member feedback we overhauled our online service provision, by building a new website equipped to be a one-stop resource for creatives in the Leeds community and beyond. Content is sourced, curated, and uploaded on a regular basis to maintain its relevance. It includes an opportunities page with online events, funding, commissions, talent development schemes, business support and creative jobs. It also includes industry guides for music, film and writing. In addition there is a Covid-19 Support Guide for artists including health and wellbeing advice. The Studio12 website provides valuable opportunities for people to enter the industries via non-traditional academic routes, and now receives over 1,000 visits a month. This is an engagement increase of over 10 times the amount of visits received pre-pandemic.</p> <p>Bookable 1:1s: Recently we supported a member applying for a 1-year prestigious art residency in the Netherlands. We have also just signposted and supported a member in applying for over £8k in the ACE DCYP programme, results pending</p> <p>Online Masterclasses: We worked in partnership with the British Library and acclaimed producer / rapper Awate, who gave two music production masterclasses into his British Library Residency.</p>

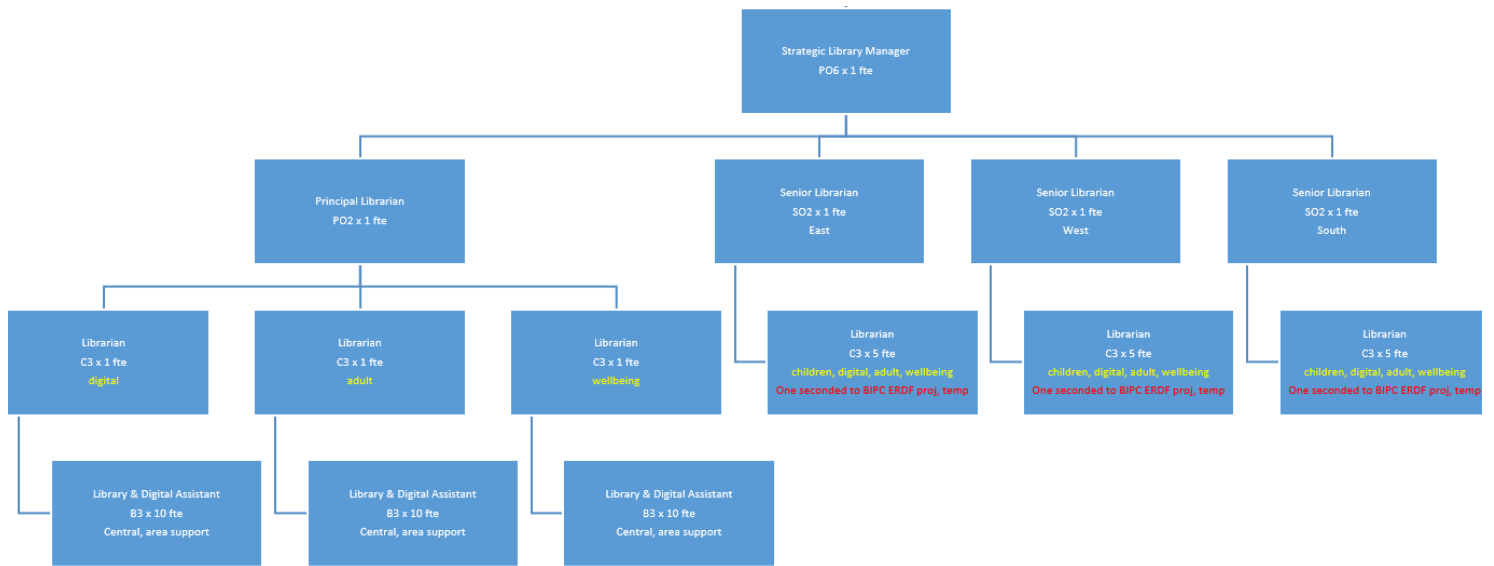
Appendix 2: The staffing structure of Leeds Libraries



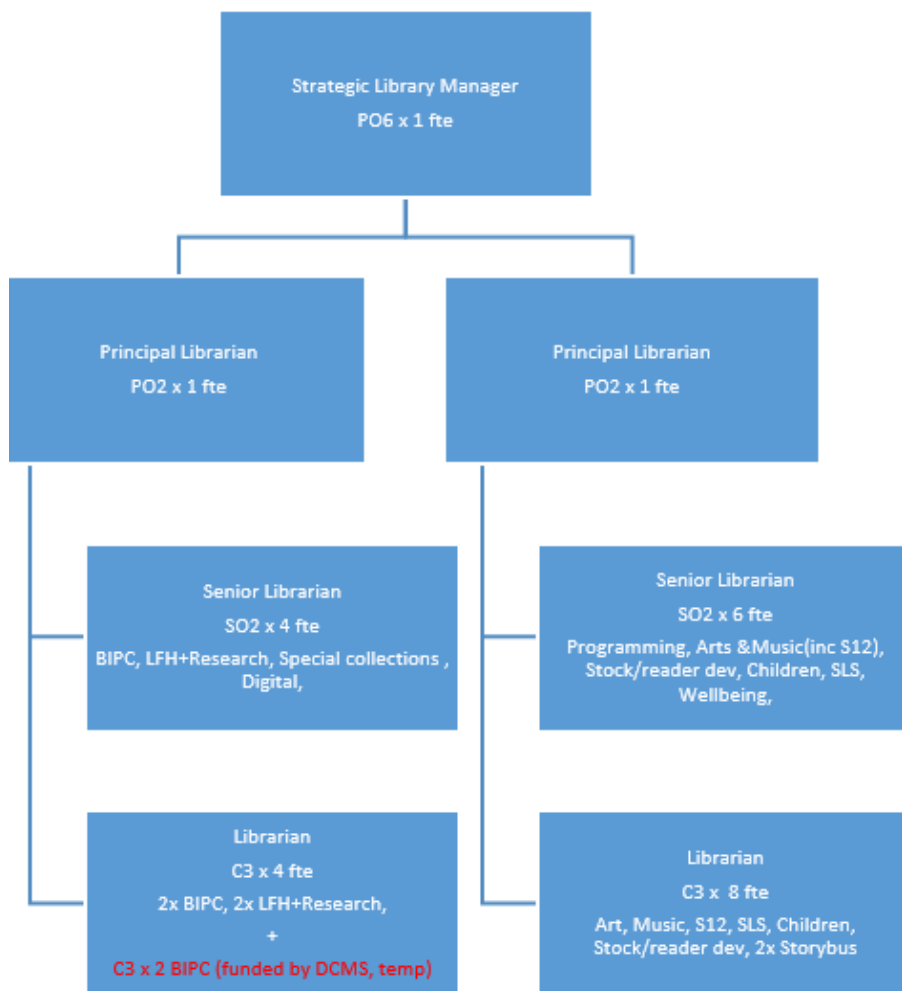
Service Support



Service Delivery



Service Development





Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham

Tel: 07545604317

Date: 29th September 2021

For decision

Inner North West Community Committee – Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. All Inner North West Members were invited to a workshop on 7 November 2017 to consider how they would like to allocate the CIL Neighbourhood Fund in the INW area. As a result of these discussions, it is recommended that any funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled to be allocated across all three wards. Members agreed this recommendation.
9. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
10. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
11. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

12. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
13. The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members’ information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

14. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2021/22

15. The total revenue budget approved by Executive Board for 2021/22 was **£94,030** for the Inner North West Community Committee. **Table 1** shows a carry forward figure of **£29,679** which includes underspends from projects completed in 2020//21. The total revenue funding available to the Community Committee for 2021/22 is therefore **£123,709**.
16. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
17. The Community Committee is asked to note that there is currently a remaining balance of **£5,665.41** A full breakdown of the projects is listed in Table 1.

Table 1: Wellbeing Revenue 2021/22

	£
INCOME:2021/22	£94,030
Balance brought forward from previous year	£29,679
TOTAL AVAILABLE: 2021/22	£123,709

	£
Ward Projects	
Small Grants and Skips	£3,000
Community Engagement	£3,000
COVID 19	£15,000
YAF Summit	£1,200
Wilderness on your doorstep	£7,350
Leeds City Academy Youth Worker Support	£7,893.60
Money Buddies & Room Hire Costs	£24,450
Luttrell Outdoors Experiences	£3,000
Woodhouse Moor Tennis	£1,064.99
Cardigan Centre Older Persons Commissioned Project	£11,860
Festive Lights	£12,500
Woodhouse Moor Bye Law Enforcement	£10,597
Woodsley Women's Project	£10,000
Big Clear Out 2021	£1,000
Infant Safer Sleeping Commissioned Project	£4,028
Poetry in primary schools	£2,100
Totals	£118,048.43
Balance remaining (Total)	£5,665.41

Covid Funding 21/22 £15,000 pot agreed £5,000 per ward

Little London & Woodhouse	Headingley & Hyde Park	Weetwood
£500 Woodsley Food Support	£500 Woodsley Food Support	
Balance: £4,500	Balance: £4,500	Balance: £5,000

Delegated Decisions (DDN)

18. Since the last Inner North West Consultative Community Committee on 15th July 2021, the following projects were approved by DDN, paragraphs 19 - 24. Poetry in Primary Schools £2,100 Jungle Kids (YAF) £3,500, and Super Summer Art Camp (YAF) £3,200.

Monitoring Information

19. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their

project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

20. Monitoring information will be provided for the next committee meeting.

Youth Activities Fund Position 2021/22

21. The total available for spend in Inner North West Community Committee in 2020/21 including carry forward from previous year, was **£28,091.07**

22. The Community Committee is asked to note that so far, a total of **£28,480** has been allocated to projects, as listed in **Table 2**.

23. The Community Committee is asked to note that there is a balance of **£-388** in the Youth Activity Fund. A full breakdown of the projects is available on request.

Table 2: Youth Activities Fund 2021/22

Income	£
Carried forward from previous year 2020/21	£7,274.77
New YAF budget allocation for 2021/22	£24,790
Schemes approved in previous year to be delivered this year 2020/21	£3,973.70
Total available budget for this year 2021/22	£28,091.07

Projects 2021	Amount Approved
Art Camp Eggstravaganza	£1,470.00
The Welcome Inn Youth Group	£8,855.00
Hyde Park Active	£4,000.00
Leeds Hyde Park Football Season 2021/2022	£4,000.00
Weetwood Youth Project	£1,435.00
INW Holiday Project	£2,020.00
Jungle Kids	£3,500
Super Summer Art Camp	£3,200
Total spend against projects	£28,480
Balance remaining	£-388

Small Grants Budget & Skips 2021/22

24. At the last Community Committee on 3 March 2021 ward members approved a budget of **£3,000**. There is currently a remaining balance of **£965.43** detailed in **Table 3**.

Table 3: Small Grants & Skips 2021/22

Project	Organisation/Dept	Ward (s)	Amount Approved
Prince Philip Centre Friday PHAB Club	Prince Philip Centre PHAB Club	Headingley & Hyde Park Little London & Woodhouse Weetwood	£422.79
Irish Arts & Cultural activities in Headingley & Hyde Park 2021-22	Leeds Irish Arts Foundation	Headingley & Hyde Park	£500.00
Art Camp (June Half term)	Art Camp UK	Headingley & Hyde Park, Little London & Woodhouse	£560.00
Jungle Kids (June Half term)	Jungle Kids Ltd	Weetwood	£375.00
Skip	Hollin Lane Allotments	Weetwood	£176.78
Summer Project	Jungle Kids	Weetwood	£500
Summer Project	Youth Movement Against Violence	Weetwood	£500
Totals			£3,034.57

Small Grant & Skips remaining	£-34.57
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Capital Budget 2021/22

25. The Inner North West has a capital budget of **£21,142.47** available to spend, as a result of capital injections. Members are asked to note the capital allocation in **Table 4**.

TABLE 4: Capital 2021/22

	£
Capital Injection May 2021	£10,700
Starting total	£25,998.32
Your Pantry at Meanwood Community Centre	£4,855.85
Balance remaining	£21,142.47

New Application- All Hallows/Rainbow Junktion £7,000

All Hallows/Rainbow Junktion requires a complete new roof to cover both the church and café/community building . The organisation is currently £120k short of the required total. All Hallows/Rainbow Junktion serves the community of Hyde Park with pay as you feel meals, advice sessions, signposting and many community activities. Rainbow Junktion currently has over 50 volunteers supporting their activities.

A copy of the full application is available on request.

Community Infrastructure Levy (CIL) Budget 2020/21

26. The Community Committee is asked to note that as of June 2021 there is **£123,255.70** total available to the committee. There is currently a remaining balance of **£121,867.78** detailed in **Table 5**.

TABLE 5: CIL 2021/22

	£
Budget as of May 21	£123,255.70
St Mark's Woodhouse Ecological Survey	£1,387.92
Balance remaining	£121,867.78

New Application- All Hallows/Rainbow Junktion £28,000

All Hallows/Rainbow Junktion requires a complete new roof to cover both the church and café/community building . The organisation is currently £120k short of the required total. All Hallows/Rainbow Junktion serves the community of Hyde Park with pay as you feel meals, advice sessions, signposting and many community activities. Rainbow Junktion currently has over 50 volunteers supporting their activities. A copy of the full application is available on request.

Corporate Considerations

Consultation and Engagement

27. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

28. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

29. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

30. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

31. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

32. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

33. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

34. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Review of the minimum conditions (paragraph 13)
- c. Monitoring information of its funded projects (paragraph 27)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants & Skips Budget (Table 3)
- f. Details of the Capital Budget (Table 4)
- g. Details of Community Infrastructure Levy (Table 5)



Report of: Head of Locality Partnerships

Report to: Inner North West Community Committee
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

Report author: Marcia Cunningham **Tel:** 07545604317

Date: 29th September 2021 **For information**

Inner North West Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Updates by theme

Children and Families: Champion Cllr Pryor

3. The Children & Families Sub- Group met on Wednesday 8th September to discuss the YAF budget and options for the INW Youth Summit. The group has agreed to try the following approach in an attempt to engage with as many young people as possible across the Inner North West. Rather than planning for one big event, a series of School based workshops, covering local democracy, School Councils, local priorities and suggestions will be organised covering all 3 wards. An initial communication will be sent out to all INW Schools at the end of September with workshops planned in from October onwards depending on the response.

Environmental: Champion Cllr Garthwaite

4. The Sub-group met on 11th August to take forward the joined- up approach to graffiti in Hyde Park. The group discussed the graffiti removal process and the effectiveness of different products led by Chris Baird in order to establish whether graffiti can be effectively removed on untreated surfaces such as brick or whether effective removal can only be achieved with the prior application of anti-graffiti coating on all surfaces. Before making any final decisions on purchasing products, a smaller group decided to meet up on August 12th to undertake some final product testing including graffiti wipes before commencing the project.
5. The Thornville Project which aims to create a graffiti free zone will clean the gable ends on Royal Park Road first. Letters will be issued to residents of designated streets in order to get permission for the cleaning from property owners. LCC Highways will also be contacted about possible trellis installation in the Thornvilles as a part of this project to improve and green the area. The next meeting planned for 9th September had to be cancelled at short notice, a new meeting date will be arranged. .

Health and Well-Being: Champion Cllr Walshaw

Covid-19 response summer months

6. Infection rates have been high during the summer months within many wards across the city and within our INW wards especially those with a younger demographic. The situation is dynamic and will likely change again as we move towards the winter months. As the Leeds vaccination programme moves apace and we move down the age groups infections become concentrated in these lower age groups.
7. The response of the NHS, Leeds City Council and Third Sector partners has been rapid and ongoing since the start of the pandemic over the summer two vaccination centres had been offering two different vaccination choices one for forties and above and then at another site for 18 above. Additional mobile testing centres have been set up. On top of this young people on the hospitality industry, night-time economy, food retail, universities, schools, colleges, and further education venues have been targeted via campaigns and social media to take up the vaccination offer.

Covid-19 outreach teams across the wards

8. In conjunction with the above outreach teams have been proactively moving across the wards and door knocking to:
 - Encourage vaccination and testing uptake
 - Distribute free lateral flow test packs.
 - Ask if local residents require and help with shopping, prescription collection, financial inclusion matters for example. These doorstep wellbeing checks have proved to be an essential lifeline for many residents and have been well received.

- Teams have also been posting information leaflets detailing council, clinical and charitable services available.
- Outreach teams comprise of council workers, LCC commissioned services such as Better Together Outreach volunteers, public health officers, third sector community development teams, clinical colleagues who have volunteers and Forum central's volunteer resource pool

Moses Basket Scheme

9. In conjunction with the Leeds City Council Project Development Team, Public Health and children's centre managers, money has now been secured for the Moses Basket Scheme, with support from local councillors and the Localities Officer. This project has commenced with 50 baskets being made available to local families who are most in need.
10. Supplying Moses baskets to local mothers now the Baby Box Scheme has ceased, is really important. This allows midwives to sign post the poorest families to access free Moses baskets to promote safe sleeping behaviour and new-born welfare and importantly develop wrap around care from health professionals and local charities to promote safe, healthy and strong childhood development.
11. This project is in partnership with the community organisation The Cardigan Centre to utilise expertise in community engagement in a culturally diverse catchment area. The project in Hyde Park is now working with a number of new parents with a timetable of classes and support sessions. It is hoped this project will benefit a number of expectant parents recently arrived in INW area of Leeds from Afghanistan over the next few months.

Updates from Key Services

Cleaner Neighbourhoods Team

- CNT are fully operational and back to full time, no staff off due to Covid at the current time.
- There are a number of vacancies in the WEST CNT at all operational street crew levels and are in the process of shortlisting and recruiting.
- The Graffiti team are full crewed as of 1st September –2 teams of x2 and offer a 7 day service and managed directly by Victoria Whalley.
- Recruitment is taking place this week for a team leader for Headingley Hyde Park and Harehills. Recruitment for the Temp Area Manager post for this area will take place later this month.
- The Serious Environmental Crime Team will be up and running in October and this will mean changes to the existing arrangement for the existing Environmental Action officers.
- Currently planning for Bonfire events/issues and de leafing.

Housing Leeds

12.No Update Provided

Housing Advisory Panel

13.Update on projects funded by the Inner North West HAP

Completed Projects	HAP Contribution
Welcome In – Refurbishment of Bar Room (OPAL)	£7,414.00
Leeds Dads’ ‘Dadtastic Day Online’	£300.00
Love Meanwood – Community Involvement	£1,000.00
Hyde Park Close – landscaping inc wall, fencing and barriers	£7969.00
Silk Mill Drive Bollard	£650.00
26-48 Bedford Mount Bin Store (2019/20)	£5,410.00
Beevers Court – Bollard	£942.00
Hyde Park Source Food Project Update	£500.00
Little London & Woodhouse Caring Together – 127 Woodhouse St. Refurbishment	£5,155.00
Blenheim benches	£1291.20
Ongoing Projects	HAP Contribution
Kendals benches – awaiting start date	£2885.75
Deferred Projects	HAP Contribution
Marlborough Shrub Planting (2019/20)	£620.00
Projects not yet started	HAP Contribution
Howdens Community Environmental Project (2020/21)	£1,650.00
Marlborough Community Gardening Project (2019/20)	£2,375.00
Citywide Parenting Programme (HAP area by area) 2019/20 A new programme has been put in place and the programme for Inner North West will take place between 11th Jan 2022 – 15th Feb 2022. It is up to us to choose which area we want the programme to happen in. My initial thought is to say Tinshill/Ireland Wood area and linking in with the Ireland Wood Childrens Centre. I would welcome any other suggestions.	£2,216.00

Little London Community Day (2019/20)	£2,165.00
North West One – Wellbeing activities (2020/21)	
Kendals 4 replacement benches	£2885.75
Projects in the Pipeline	
Hyde Park Close pavement resurface	to be presented at the next HAP meeting
Litter picking LS6	to be presented at the next HAP meeting

Employment and Skills – Champion Cllr Kayleigh Brooks

Universal Credit

14. The table below shows the revised figures for the number of people claiming Universal Credit in the Inner North West Community Committee area that were unemployed in May 2021 is 3,527. This is an increase of 96% since March 2020, a decrease of 129 on the previous month. The increase in claimants is reflective across all wards due to the impact of COVID.

15. The Coronavirus Job Retention Scheme (furlough) will cease at the end of September, and there is an expectation that a number of people will be made redundant which could subsequently increase claimants to Universal Credit.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		April 2021		May 2021	
	Number*	Rate**	Number*	Rate**	Number*	Rate**
Leeds	23,618	4.6%	47,061	9.1%	46,061	8.9%
Inner North West	1,802	2.4%	3,656	4.8%	3,527	4.6%
Headingley & Hyde Park	549	1.9%	1,281	4.3%	1,215	4.1%
Little London & Woodhouse	862	2.7%	1,547	4.8%	1,492	4.7%
Weetwood	391	2.7%	828	5.8%	820	5.7%

*Number is the number of people claiming Universal Credit that are not in employment

**Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills Services

The table below shows the number of people being supported from the Inner North West Community Committee area.

	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)
Inner North West	1,168	1,644	270	431	632	858
Headingley & Hyde Park	344	467	90	126	173	255
Little London & Woodhouse	623	917	143	247	333	460
Weetwood	201	260	37	58	126	143

16. COVID has had considerable impact since March 2020, with closures of face to face services, the employment and skills delivery models were adapted and continued through a virtual or remote offer along with email and telephone support. During April 2020 – March 2021 10,071 people accessed the Service, 1,168 of whom were from the Inner North West, a reduction of 29% when compared to the same period last year.

17. Across the city the service has supported 3,413 people into work, (April 2020 – March 2021), 270 were residents from the Inner North West, a reduction of 37% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.

Leeds Employment Hub

18. A single point of contact for ESIF funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all unemployed Leeds residents. A large team of Employment Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to eligible residents who are disadvantaged in the labour market.

19. The Service continues to be successful in securing ESIF funding that will now be in place until December 2023, supporting around 3,500 people per year in Leeds to improve their skills and significantly increase their prospects of moving into sustained employment. The service and its partners will be spending in the region of £2.7m in this financial year on the delivery of employment support programmes.

20. A further ESIF bid to support 15-24 year old Leeds residents has been submitted and the service expects to hear by the end of August 2021 if successful. This will replace two existing programmes that are due to finish at the end of December 2021.

21. ESIF programmes are predominantly focused on residents who are not employed. The service has therefore sought to gain funding for residents that are ineligible for ESIF programmes, supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Residents at risk of being redundant will be offered support beyond the limited statutory minimum offered by DWP and National Careers Service and residents seen as underemployed will be able to access services and support that to now have not been offered through ESIF and other mainstream support.

22. All Jobshops are now fully open, 5 days a week for face to face appointments which includes Armley and City Centre Community Hubs.
23. Due to COVID the annual Leeds Next Steps event will not take place face to face this summer. The [event usually held the day after GCSE results day, where young people can talk to local colleges and providers, get information and advice about post- 16 learning opportunities, individual courses, apprenticeships, and traineeships will be available on-line. Information from a wide range of schools, colleges and other providers will be available via the 'Start in Leeds' website.](#)
24. Between April 2020 – March 2021 3,971 customers accessed Leeds Employment Hub including Jobshops, 2,047 customers were supported into work and 292 were supported into training or further education. From the Inner North West, 409 customers accessed Leeds Employment Hub including Jobshops, 164 customers were supported into work and 19 were supported into training or further education.

Leeds Learning Hub

25. The service delivers and commissions adult learning (post 19) with courses designed to help adults take their first steps or re-engage with learning before progressing to accredited learning within community settings. This provision is targeted to the 20% most deprived SOAs with a focus on Priority Neighbourhoods. Our programme includes Family English, Maths and Language (FEML) provision designed for parents (or other carers of children) with English and Maths needs or is for families where English is not the primary language. Often these courses are linked to schools or Children's Centres.
26. Over the last 12 months, new methods of delivery were developed to ensure learners could continue to access our courses. This included blended learning e.g. digital delivery through mobile phones coupled with home learning options, remote delivery options including outdoor learning, and the return to face to face learning when restrictions permitted with reworked COVID secure delivery spaces. The service also developed home learning resource packs to increase pastoral support, with a particular focus on vulnerable learners and those unable to access.
27. Between April 2020 – March 2021 the service has supported 4,857 people across the city to improve their skills. From the Inner North West, 632 residents have completed a skills course, a reduction of 26% when compared to the same period last year. For Inner North West, 112 courses, including ESOL, language for the classroom and digital skills, were delivered across 10 different venues in the 2020/21 Academic Year.

Employer Support

28. Over the last 15 months the Service has engaged with 384 businesses (33 large and 351 SMEs). The highest number of engagements have been within construction, health and social care, IT, and digital and professional services sectors.

Vaccinating Leeds Programme

29. The Service supported, in partnership with the Leeds Teaching Hospital Trust, the recruitment of Admin, Health Care Assistants and Front of House positions for the Vaccinating Leeds programme.

Future Talent Leeds

30. The Future Talent Leeds conversation was launched on the 7th September 2021, aimed to hear the thoughts of as many people as possible to help shape the Future Talent Plan for Leeds. Recognising the jobs, skills and business landscape in the city has altered dramatically in recent years with changes to national government policy, the extra powers we have achieved through devolution, Brexit and Covid-19, we now need a skills and talent plan that is agile and works to support people and businesses across Leeds to thrive in the face of change.

31. The conversation will take place in two phases, with the first now live online at [Future Talent Leeds](#) running until Tuesday 28 September. The responses will then be analysed to shape a second phase of dialogue starting in November, with the final findings and recommendations to be fed into the Future Talent Plan.

Project updates:

Super Summer Camp @ Shire Oak Primary School

32. Number of Children attended 23. Activities included TV Presenting, Film making, walking with Alpacas, African Dance, DJing, Circus Skills, Rubbish Sculpture, Cookery, Outdoor Bush craft and forest schools, Outdoor adventure, Mini Disco, Miniature ponies, pop singing. Feedback from the children and parents : “Enjoyed the Alien workshop and playing the drums and gave the activity 100000/10”, “Enjoyed, making butterflies and dancing” , “Liked most, making new friends and the teachers and support workers” , “Enjoyed the balloon making and djing, and thinks we should include bouncy castles and science workshops 10/10. “Preston would be wondering around getting into trouble with the older boys if it wasn’t coming to art camp. He really loves learning new skills and having so much fun at art camp”



Woodhouse Moor Tennis Project

33. Over 11 Mini Red sessions, 17 participants took part. Over 14 Mini Orange/Green sessions, 26 participants took part. Over 11 adult sessions, 112 participants were engaged. Whilst the adult lesson was fully booked during every session (8 players), an average attendance for Mini Red and Orange/Green was between 1 and 3 plus between 2 and 3 participants respectively. This demonstrates that there is more to be done to attract younger participants to the sessions, such as more engagement and social media promotion with local community groups. On the other hand, there is scope to offer a second adult class (perhaps adult beginner, rather than intermediate) on a separate night based upon the interest shown.

Feedback from Participants

34. 'Really enjoyed the group coaching lesson on Wednesday evenings at Woodhouse Moor. The coach (Andrea) takes time to watch everyone equally during the course of the hour and identifies any technique improvements specific for that person. The coach also makes great use of the short time of 1 hour to squeeze as much in as possible. The courts and nets at Woodhouse Moor are also in excellent condition.' 'It was very good, I liked the session that is not overcrowded and the coach was very helpful.'



Hyde Park F.C Summer Activities

35. The group hosted three community fun days in August, which had a total attendance of roughly 150 juniors, ran by a group of 10 volunteers/staff. This was free for the kids, and acted as a short-term summer scheme, where they could play no-pressure football and other games and meet with friends in a safe and fun environment.

Woodsley Community Centre Summer Sports Activities

Cricket at Brudenell primary school.

36. The group delivered Cricket sessions working with Yorkshire cricket foundation, cricket for 8 – 15 year olds ran during the holidays. The sessions were run at Brudenell primary school playground which had been hired. These sessions were extremely successful, with participation from girls as well as boys. 50 plus children attended every session and gave really positive feedback

Football at Goals on Kirkstall road

37. The group have been running football coaching sessions every week for 30 plus kids. 3 local coaches have run these sessions. Feedback from local parents and children has been really good.

Badminton at Leeds Uni Edge Sports Hall.

38.2 sessions have been running every Sunday for the past 3 months. Ladies only badminton sessions organised by the Woodsley Centre .for the first time were well received and has between 10-20 women attending weekly with ages ranging from 8 to

39. Feedback from the ladies attending: “we look forward to the weekly sessions as its real good exercise and something to look forward to”.

40. The men’s session’s ages ranged from 8 – 60 year olds with between 15 – 30 in attendance every Sunday. These sessions had a very positive response .

Healthy Holidays

41. Holidays projects have been delivered across the Inner North West during the School summer holidays:

Headingley & Hyde Park Ward

42. Healthy Holidays Project at Left Bank Leeds. A total of 653 children engaged over the summer with a total of 736 free packed lunches given out.

Brudenell Primary School

43. Project ran over 2 weeks with 40 children per day attending , over 130 children in total accessed food and activities. Activities included art projects, sports, nature projects, archery, swimming and ten pin bowling.



Little London & Woodhouse Ward

Woodsley Community Centre

44. Healthy Holidays project took place over 5 weeks at the Woodsley Centre with between 40-60 children attending daily, taking part in numerous activities including sports, Lego, arts and crafts.



Little London Primary School Breeze Project

45. The Breeze led Healthy Holidays project was attended by 39 children aged between 5-10 years. Lunches were provided every day from Leeds Catering and the children enjoyed. The children had refreshments throughout the day also fruit, flapjack, biscuits etc. Due to a positive covid case the camp unfortunately had to close the middle week 9th – 13th August which was very disappointing. The children said that they enjoyed all the activities which included Djing, Claymation, tie dye t shirts, rock school workshop, multi activity sports, giant games, arts and crafts, trampolining, playdough making, biscuit decorating, jewellery making and a trip to Flamingo Land.

Weetwood Ward

St Mark's Church/Opal

46. This project engaged with 214 different children, 650 on site attendances and gave out 457 meals and 150 activity packs over the summer: Feedback from Parents and children: "J has loved using the club, the staff are A+ as are the activities" "Great way of getting parents and kids out for an hour or 2 without costing a fortune""Welcoming and children loved it""Great clubs / activities for the children. My daughter fully enjoyed herself. Nice to have something to do in the holiday""Was not expecting lunch after each activity. It was nice to not have to worry about dinner for these days"

Social Media

47. Between 17/8 and 13/9 The Inner North West Facebook Page the top 3 Facebook posts reached 180, 125, and 109 people respectively. The average engagement for most posts = 30-50. Total page likes = 629, Total page followers= 813 this has increased over the last 3 months.

Corporate Considerations

Consultation and Engagement

48. The Community Committee has, where applicable, been consulted on information

Equality and Diversity/Cohesion and Integration

49. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Policies and City Priorities

50. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

51. Vision for Leeds 2011 – 30

52. Best City Plan

53. Health and Wellbeing City Priorities Plan

54. Children and Young People's Plan

55. Safer and Stronger Communities Plan

56. Leeds Inclusive Growth Strategy

Resources and Value for Money

57. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

58. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

65. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

59. The report provides up to date information on key areas of work for the Community Committee.